

**SAN LUIS OBISPO COUNCIL OF GOVERNMENTS
EXECUTIVE COMMITTEE**

PLEASE NOTE THE DATE, TIME, AND LOCATION:

FEBRUARY 14, 2007, WEDNESDAY
9:00 AM TO 11:00 AM

Board of Supervisors Conference Room A
County Government Center, 1055 Monterey Street, San Luis Obispo, CA

Individuals wishing accessibility accommodations at this meeting, under the Americans with Disabilities Act (ADA), may request such accommodations to aid hearing, visual, or mobility impairment by contacting SLOCOG offices at 781-4219. Please note that 48 hours advance notice will be necessary to honor your request.

1. **Call to Order and Roll Call.**
2. **Public Comments.** Any member of the public may address the Executive Committee for a period not to exceed three minutes on any item not on the agenda within the jurisdiction of the Council. In compliance with the Brown Act, the Committee will listen to all communication and will not take any action on items not on the agenda.
3. **Executive Committee Minutes, January 17, 2007 (Approve).**
4. **SLOCOG March 7, 2007 Draft Agenda (pages 4-1 & 4-2).** March is a SLORTA (RTA) meeting month; therefore, RTA will start at 8:30 a.m., with SLOCOG immediately following RTA.

The following summarizes major items planned for discussion:

Transportation Items:

A-1 2006 State Transportation Improvement Program (STIP) Augmentation - Harmony Channelization. SLOCOG staff will be working with Caltrans to determine if Caltrans could reduce cost or if County would be taking over the project.

A-2 Draft 2006 Transportation System Performance Indicators Report. This item was pulled from the February agenda due to time constraint. This annual report provides a report card on the performance of the overall transportation system. It covers all modes of transportation. The draft report was first pulled from the December meeting to address suggestions raised by the CTAC (Citizens' Transportation Advisory Committee). The draft report has addressed these suggestions.

A-3 Regional Rideshare Program Organizational Options. At the February Board meeting, the Board requested assessment of options to house the Regional Rideshare Program for Board policy direction. Staff will develop options and come back to the Board.

A-4 Regional Traffic Model – Response to SLOCOG Board Concerns and Issues. The SLOCOG Board, at its February meeting, accepted the Regional Traffic Model, with a direction for staff to come back to:

- 1) Provide an Appendix that clarifies the assumptions used in the Model development and describes the 2030 map in the report.
- 2) Develop schedule and cost estimates for summer/holiday/weekend traffic counts and for the creation of an alternative Model Scenario based on summer/holiday/weekend traffic and modified trip-generated rates.
- 3) Review population and employment projections with stakeholders to address Board concerns.
- 4) Identify the implications of modifying the Traffic Model on future projects including the Regional Traffic Deficiency Analysis and Nexus Study.

Area Wide and Agency Issue:

B-1 Smart Growth Conference Synopsis. Several SLOCOG staff and at least one Board member attended the Smart Growth Conference in Los Angeles (February 8th & 9th). Staff will provide in the agenda a summary of the conference proceedings.

B-2 SLOCOG Meeting Stipend. This item was also pulled from the February agenda due to time constraint. At the December Board meeting, a discussion ensued regarding the potential for a stipend for the Board members (who are city delegates) attending SLOCOG meetings (Supervisors are paid a salary). The Board directed staff to return with information from other similar agencies regarding their respective practices relative to stipends. Staff conducted a survey of other regional agencies in the state regarding their stipend policies (see attached Table on page 4-B-2). This information is for the Board to consider in their deliberation of the issue.

B-3 Request for SLOCOG to co-sponsor a Regional Energy Planning Community Planning Workshop in late Spring or early Summer, and coordinate a regional planning effort with County Planning per request by Strategic Energy Alliance for Change (SEA-Change). Staff recommends the Board conceptually support, review options and provide policy direction.

Consent Agenda: See attached agenda. No major “issues” are identified.

5. **California Transportation Commission (CTC) Hearing in San Luis Obispo (April 25-26th).**
6. **SLOCOG’s 40th Anniversary (discuss whether to do the celebration this year or next year)**
7. **SLOCOG Goal setting session.**
8. **Late Breaking News**
9. **Executive Committee Member Comments and Adjournment.**

Next Meeting: March 14, 2007, Wednesday.

“DRAFT”

SAN LUIS OBISPO COUNCIL OF GOVERNMENTS

“SPECIAL MEETING”

EXECUTIVE COMMITTEE MINUTES

January 17, 2007

SLOCOG

Members Present: Tony Ferrara, President
James Patterson, Vice President

Staff Present: Steve Devencenzi, Planning Director (SLOCOG)
Peter Rodgers, Administration Director (SLOCOG)
Richard Murphy, Programming Director (SLOCOG)
Wyatt Cash, Legal Counsel (SLOCOG/SLORTA)
Aida Nicklin, Executive Secretary (SLOCOG)

Also Present: David Lilly, Regional Transit Manager (SLORTA)
Eric Greening, Citizens' Transportation Advisory Committee (CTAC)
representative

1. Call to Order and Roll Call: President Ferrara called the meeting to order at 3:45 p.m. Silent roll call was taken.

2. Public Comments: There were no public comments.

3. Executive Committee Minutes, November 8, 2006: Vice President Patterson moved to approve the minutes of November 8, 2006. President Ferrara seconded, and the motion carried, in the absence of Past President Bianchi.

4. Draft SLOCOG February 7, 2007 Agenda: Mr. Devencenzi brought to attention that he would be reviewing parts of the agenda, with Mr. Rodgers and Mr. Murphy discussing some of the items. He noted that a Resolution of Appreciation would be presented to outgoing Board Member Betty Winholtz and that Mayor Janice Peters will be the new board member representing the City of Morro Bay.

Board Administrative Items:

A-1 Election of Officers and Recognition: Mr. Devencenzi noted that it is by practice, not by rule that the Vice President is elected in a city-county-city rotation.

A-2 Committee and Interagency Assignments: **President Ferrara** noted it would be fitting to have Vice President Patterson stay as SLOCOG's representative to the California Association of Councils of Governments (CALCOG), as he is a county supervisor and a member of the California State Association of Counties (CSAC). The annual CALCOG Delegates meeting is normally held in conjunction with the annual CSAC conference. **Mr. Rodgers** said he believes Board Members John Shoals and Mary Ann Reiss may still be interested to serve as SLOCOG representative and alternate to the Coast Rail Coordinating Council and the Los Angeles-SLO-San Diego Rail Policy Committee. **President Ferrara** suggested checking with Board Member Shoals on his availability (considering Mr. Shoals' tight schedule).

Public Hearing Items:

B-1 Unmet Transit Needs Hearing/Unmet Bikeway Needs Hearing: **Mr. Rodgers** stated that this item is to receive unmet transit & bikeway needs requests, the start of the unmet transit needs process. He noted that no major issues or surprises are expected, with the exception of the Sunday bus service. The funding approved for this service was only for six months and it will expire in February. Staff will be recommending continuing the funding using State Transit Assistance (STA) funds through June 2008. **Mr. Rodgers** brought to attention that staff has conducted an extensive public outreach and posted signs in buses, etc.

Vice President Patterson noted that the Sunday bus service has been an issue with some Board members. He stressed the need to make the funding on this service whole without impacting member jurisdiction funds. **Mr. Lilly** pointed out that RTA could use its own funds to continue the service if the STA item on the agenda (see B-2) to fund the service is not successful and will be taken to the SLOCOG Board for approval in March if needed.

Public Comments: **Mr. Greening** suggested reversing the order of the Unmet Transit Needs (B-1) and the STA (B-2) items on the agenda so the public would know that the Sunday bus service is one of the projects considered for STA funding and will be saving time from commenting about the issue. **President Ferrara** said there is no need to change the order of the items, directing staff to just reference the issue in the staff report and bring to attention the STA funding for this service during the unmet transit needs discussion.

B-2 Mid-year 2006/2007 State Transit Assistance (STA) Fund: Allocation of Increased Funding: **Mr. Rodgers** noted that staff received requests from member jurisdictions to delay the deadline for the STA applications. He added that the SLOCOG Board has noted in the past the need to leave enough funds for operating support. It is anticipated that the program of projects would be in the \$900k range, carrying over \$600k (and then wait and see how the Legislature will react to the Governor's budget). Staff will be recommending adding \$600k to the April FY 07/08 allocation.

Vice President Patterson inquired if project selection has been done. **Mr. Rodgers** responded that it is currently in process, noting that the application deadline was last week.

Public Comments: **Mr. Greening** brought to attention the need to start a lobbying effort to object the Governor's raid on the local funds.

B-3 North Coast Transit Plan (Los Osos, Morro Bay & Cambria): **Mr. Rodgers** said this would be a short presentation by Doug Langille (IBI Group, the consultant), adding that this may be pulled depending upon the completion of the Los Osos component of the plan.

B-4 Rural Transit Fund: **Mr. Rodgers** noted that SLOCOG and the Regional Transit Authority (RTA) has an exchange program wherein SLOCOG gives RTA federal funds in exchange for clean Transportation Development Act (TDA) money. A program of projects will be presented.

Mr. Devencenzi said staff recommends a board meeting recess before discussing agenda item B-5. *The Executive Committee concurred.*

B-5 Proposition 1B – Congestion Mobility Investment Account (CMIA) Update: **Mr. Murphy** briefly updated the Committee, noting that Caltrans (Sacramento) now supports two SLOCOG-nominated projects: *Highway 101 Santa Maria River Bridge widening (\$58m) and Highway 46 four-lane widening (\$63m)*. **President Ferrara** asked if Caltrans Headquarters would not oppose the SLOCOG-nominated Highway 101 Operational Improvements project (auxiliary lanes) in South County. **Mr. Murphy** said they would not oppose and by doing so, they will have the ability to push their case to the California Transportation Commission (CTC). **Mr. Devencenzi** noted that agenda item E-4, *Memorandum of Understanding (MOU) between SLOCOG and Kern Council of Governments to work together to secure funding to improve the Highway 46 corridor between Highway 101 and Interstate 5*, is related to this item; therefore, when B-5 is approved, E-4 will be attached to the CMIA document.

B-6 2006 State Transportation Improvement Program (STIP) Augmentation Program: **Mr. Murphy** discussed the augmentation program in brief, noting that Proposition 1B will provide \$1 billion supplemental funding to STIP (SLOCOG'S formula share is \$14m; unprogrammed balance of \$21m; total target = \$21m). **Mr. Rodgers** brought to attention that \$25m of the bond money that Caltrans would be getting will fund the Coast Daylight train service - Los Angeles to downtown San Francisco (needs a total of \$50m).

B-7 Highway 1 (n/o San Luis Obispo City) National Scenic Byway Corridor Draft Plan Update: This will be a short presentation to update the Board on the San Luis Obispo North Coast Scenic Byway Plan. *No further discussion occurred on this item.*

B-8 2007 Transportation Improvement Program (TIP) Formal Amendment No. 2: This is a public hearing item and staff will be brief in their presentation. *No further discussion occurred on this item.*

Transportation Items:

C-1 Regional Traffic Model: **Mr. Devencenzi** noted that Mr. Donald Hubbard of Fehr & Peers (the consultant) would be conducting a presentation on the traffic model. The Model is ready and is currently going through final review. **President Ferrara** encouraged staff to coordinate their efforts on this project with member jurisdictions.

C-2 Central Coast (five county) Intelligent Transportation Systems (ITS) Plan: This item will be pulled from the February agenda.

C-3 Draft 2006 Transportation Performance Indicators Report: This item was pulled from the December 2006 agenda to address suggestions raised by the Citizens' Transportation Advisory Committee on the draft report. Those suggestions have been addressed and the draft report revised. The draft report will be presented to the advisory committees at their January 24th meetings, and then to the Board in February for acceptance.

C-4 Emergency Vehicle Traffic Signal Preemption Efforts: This will also be a short presentation that includes update on the issues raised (regarding system compatibility and system overrides) and the recommended action.

Area Wide and Agency Issue:

D-1 2007/08 Draft Overall Work Program and Budget: **Mr. Devencenzi** noted that because the February agenda is quite packed with lots of items, staff is anticipating the meeting to end at around 12:30 p.m.; therefore, this item would not probably be discussed until after noon time. He further

noted that the OWP and budget is currently under review by SLOCOG Executive Director De Carli. **Mr. Rodgers** brought to attention one of the items under Executive Committee Agenda Item 5 – “Updates” - regarding *Board member Stipend*, noting that this issue came up at the December board meeting per request by one of the board members. Staff conducted a survey of other Councils of Governments (COGs) and the findings will be presented at the February meeting. **Mr. Devencenzi** indicated that for now, staff had a small amount in the draft budget but would have the stipend issue as a separate item from the budget for Board discussion and direction.

Consent Agenda:

E-3 Candidate 2007 Federal Appropriations Projects: **Mr. Murphy** stated that the annual appropriation bill funding is typically earmarked for projects \$500,000 or less. These projects need to be projects that serve a transportation need, have widespread community support and can move to construction within a year.

E-7 Propositions 1C and 84 Update: Status, Programming, and Implications: **Mr. Devencenzi** noted that this item might be pulled from the Agenda.

5. Updates:

a. Office Lease – Must demonstrate intentions with landlord: **Mr. Devencenzi** briefly discussed SLOCOG’s intention to remain in its current office space until the new SLOCOG building is constructed on Mill Street. SLOCOG’s current lease allows two additional one-year extensions at fixed prices for each of the remaining two years. SLORTA has indicated to the landlord that they will extend through December 2007. Staff has negotiated an additional 2-year option beyond the remaining term of the lease.

b. Board member Stipend for out-of-town travel: **President Ferrara** pointed out that the issue brought up at the December meeting was meeting stipend, not *out-of-town travel* stipend and that the discussion was to further explore the issue. **Vice President Patterson** remembered hearing a few comments about out-of-town travel. **President Ferrara** suggested checking with board members and then restructure this item based upon their feedback. **Vice President Patterson** inquired about the stipend survey findings. **Mr. Rodgers** indicated that over half of the COGs have some sort of stipend (some are \$100 to \$125). **After further discussion, the Executive Committee directed staff to present to the Board in February both stipend issues – meeting stipend and out-of-town travel stipend.**

6. Late Breaking News: **Mr. Devencenzi** updated the Committee on the upcoming California Transportation Commission (CTC) meeting in April that will be held in San Luis Obispo. He noted that the County Board of Supervisors’ Chamber is now reserved for that meeting, as well as the adjacent conference room for the Regional Transportation Agencies Group meeting. He also noted the timeline and the activities planned for the two-day event. Staff is negotiating for a sponsor to help host the reception that typically occurs on the Wednesday evening of the 2-day CTC session.

a. CMIA nominations – Letters of Support: No discussion occurred on this item.

b. Policy Question: Would the Executive Committee support sending a copy of the Executive Committee agenda to all Board members for “their information and review?” **Mr. Devencenzi** clarified that sending copies of the agenda could also be done via email. The Executive Committee and staff briefly discussed this issue. During the discussion, **President Ferrara** stressed the need to review the Executive Committee charter bylaws in terms of the committee’s responsibilities. He said that the Committee’s job is to set the SLOCOG Board agenda, noting the Executive Committee is not here to debate issues. The Committee has always been entrusted to deal with timing issues, to set the agenda,

and to address other specific items (i.e., property negotiation & purchase, etc.) and issues the Board delegated to the Committee. **President Ferrara** further noted that if the Board wants input, then the place to do that is at the board meeting and the Board should set the agenda. **Vice President Patterson** remarked that the only advantage he could think of about this idea is that board members could contact and let the Committee know if they want something added/deleted/changed in the agenda. **Mr. Devencenzi** stated that based on the discussion and comments he just heard, it is understood that the Committee does not support sending a copy of the Executive Committee agenda to all board members. **The Committee concurred.**

7. Executive Committee Member Comments and Adjournment: **Mr. Lilly** spoke as a public member and asked the Committee direction on how to update the Board regarding the shared maintenance facility status (considering RTA has no agenda for the February meeting). **After a short discussion, the Committee directed Mr. Lilly to bring an update to the SLOCOG/RTA Board during the first public comment portion of the SLOCOG meeting.**

President Ferrara adjourned the meeting at 4:36 p.m.

Minutes prepared by Aida Nicklin

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*****DRAFT*****

**SAN LUIS OBISPO COUNCIL OF GOVERNMENTS
WEDNESDAY, MARCH 7, 2007**

**San Luis Obispo Board of Supervisors' Chamber
COUNTY GOVERNMENT CENTER**

1055 Monterey Street, San Luis Obispo, California 93401

SLORTA starts at 8:30 a.m.

(SLOCOG immediately follows SLORTA)

The AGENDA is available/posted at: <http://www.slocoq.org>

President: James Patterson

Vice President: John Shoals

Board Members:

Katcho Achadjian (Fourth District - SLO County)
Bruce Gibson (Second District - SLO County)
Janice Peters (Morro Bay)
Fred Strong (Paso Robles)
Harry Ovitt (First District - SLO County)
James Patterson (Fifth District - SLO County)

Tom O'Malley (Atascadero)
John Shoals (Grover Beach)
Tony Ferrara (Arroyo Grande)
Mary Ann Reiss (Pismo Beach)
Jerry Lenthall (Third District - SLO County)
Dave Romero (San Luis Obispo)

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CALL TO ORDER AND ROLL CALL

PUBLIC COMMENTS: Any member of the public may address the Council for a period not to exceed three minutes on any item of interest not on the agenda within the jurisdiction of the Council. The Council will listen to all communication, but in compliance with the Brown Act, will not take any action on items that are not on the agenda.

A. TRANSPORTATION ITEMS

- A-1** 2006 State Transportation Improvement Program (STIP) Augmentation - Harmony Channelization (**ACTION ITEM – VOICE VOTE – APPROVE**). Richard Murphy
- A-2** Draft 2006 Transportation System Performance Indicators Report (**INFORMATION ITEM – ACCEPT REPORT**). Mike Harmon
- A-3** Regional Rideshare Program Organizational Options (**ACTION ITEM – VOICE VOTE – DISCUSS AND PROVIDE POLICY DIRECTION**). Peter Rodgers
- A-4** Regional Traffic Model – Response to SLOCOG Board Concerns and Issues (**INFORMATION ITEM – ACCEPT**). Mike Harmon

B. AREA WIDE AND AGENCY ISSUES

- B-1** Smart Growth Conference Synopsis (**INFORMATION ITEM – ACCEPT**). Steve Devencenzi
- B-2** SLOCOG Meeting Stipend (**ACTION ITEM – VOICE VOTE – REVIEW, DISCUSS, AND PROVIDE POLICY DIRECTION FOR THE BUDGET AND SLOCOG POLICY**). Steve Devencenzi
- B-3** Request for SLOCOG to co-sponsor a Regional Energy Planning Community Planning Workshop in late Spring or early Summer, and to coordinate a regional planning effort with County Planning per request by Strategic Energy Alliance for Change (SEA-Change) (**ACTION ITEM – VOICE VOTE – SUPPORT CONCEPTUALLY, REVIEW OPTIONS, AND PROVIDE POLICY DIRECTION**) Steve Devencenzi

C. CONSENT AGENDA (INFORMATION AND ACTION ITEMS – ROLL CALL): The following items are considered routine and non-controversial by staff and will be approved by one motion if no member of the COG or public wishes an item be removed. If discussion is desired by anyone, the item will be removed from the consent agenda and will be considered separately. Questions of clarification may be made by COG Board members without removal from the Consent Agenda. The recommendations for each item are noted in parenthesis.

- C-1** SLOCOG Minutes – February 7, 2007 (**APPROVE**); Executive Committee Minutes – January 17, 2007 (**INFORMATION**); Social Services Transportation Advisory Council (SSTAC) Minutes – February 21, 2007 (**INFORMATION**).
- C-2** Unmet Transit Needs Low Vision Council Follow-up (**INFORMATION**). Tim Gillham
- C-3** Request for Bike Lane Maintenance Follow-up (**INFORMATION**). Tim Gillham
- C-4** Correspondence and News Articles (**INFORMATION**). Ronald De Carli

D. BOARD MEMBER COMMENTS

E. ADJOURNMENT

Next SLOCOG meeting: April 4, 2007

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Executive Committee Meeting – February 14, 2007

Agency	Stipend status
<u>Amador County Transportation Commission - (ACTC)</u>	\$100/mtg
<u>Association of Bay Area Governments - (ABAG)</u>	\$100/mtg by Board.
<u>Association of Monterey Bay Area Governments - (AMBAG)</u>	\$50 mtg/- 10 mtg/yr - max \$500
<u>San Benito County Council of Governments - (SBCOG)</u>	\$100/mtg - 12 mtgs + special mtgs. No cap
<u>Santa Cruz County Regional Transportation Commission - (SCCRTC)</u>	\$50/mtg;\$50/committee mtg cap 100/mo
<u>Transportation Agency for Monterey County - (TAMC)</u>	none mileage reimb upon req only
<u>Butte County Association of Governments - (BCAG)</u>	none
<u>Calaveras Council of Governments - (CCAG)</u>	\$50/mtg - 10 mtgs a year
<u>Contra Costa Transportation Authority - (CCTA)</u>	\$100/mtg- (max \$400/mo)
<u>El Dorado County Transportation Commission - (EDCTC)</u>	none
<u>Council of Fresno County Governments - (Fresno COG)</u>	\$75/mtg-cog \$25/mtg-rural transit
<u>Humholdt County Association of Governments - (HCAC)</u>	none
<u>Kern Council of Governments - (KCOG)</u>	\$25/mtg (max 2/mo)
<u>Kings County Association of Governments - (KCAG)</u>	none
<u>Madera County Transportation Commission - (MCTC)</u>	none
<u>Mendocino Council of Governments -(MCOG)</u>	none
<u>Merced County Association of Governments - (MCAC)</u>	none
<u>Orange County Transportation Authority - (OCTA)</u>	\$100/mtg ; 22 bd mtg/yr max \$500/mo -if 2 mtgs/day
<u>Placer County Transportation Planning Agency -(PCTPA)</u>	\$100/mtg (average 10/yr) with mileage reimb not to supervisors
<u>Riverside County Transportation Commission - (RCTC)</u>	\$100 mtg- cap \$400/mo 12 mtg/yr
<u>Sacramento Area Council of Governments - (SACOG)</u>	\$100/mtg (2 mtg a mo)-mileage if not reimb by jurisdiction
<u>San Bernardino Associated Governments - (SANBAG)</u>	\$100/mtg -12 mtg/mo \$100/mtg -can't get more than 1 reimb per day max \$400/mo
<u>San Diego Association of Governments - (SANDAG)</u>	\$150/mtg - 2 mtg/mo and 100/mtg com mtgs 2/mo chair - \$500/mo ; 2 vice chairs - \$250/mo cap 6 mtg/mo
<u>San Joaquin Council of Governments - (SJCOG)</u>	none
<u>San Luis Obispo Council of Governments - (SLOCOG)</u>	none
<u>Santa Barbara County Association of Governments - (SBCAG)</u>	\$100/mtg & special mtgs 12 reg mtgs/yr
<u>Shasta County Regional Transportation Planning Agency - (SCRTPA)</u>	uses a plan.com (5 members) 75/mtg-mileage reimb to & from meetings no cap
<u>Southern California Association of Governments (SCAG)</u>	\$120-mo+ mileage reimb (Caltran rate) cap 6 mtg/mo \$70/mo task force mtgs-(cannot receive both reimb in one day)
<u>Stanislaus Council of Governments - (StanCOG)</u>	none
<u>Tulare County Association of Governments - (TCAG)</u>	none
<u>Ventura County Transportation Commission - (VCTC)</u>	\$100/mtg cap 200/mo
<u>Western Riverside Council of Governments - (WRCOG)</u>	Exec Com (18 members) only mtg paid \$150/mo - 10 months
IRS ruling: stipends processed thru payroll (taxed)	