

**SAN LUIS OBISPO COUNCIL OF GOVERNMENTS  
EXECUTIVE COMMITTEE**

**\*\*\*SPECIAL MEETING\*\*\***

**PLEASE NOTE THE DATE, TIME, AND LOCATION:**

**SEPTEMBER 12, 2007, WEDNESDAY**

**Time: This Meeting follows the SLOCOG Board Meeting**

Estimated Executive Committee Start Time: between 11:30 a.m. and 12:30 p.m.

**(The SLOCOG Board meeting immediately follows the SLORTA meeting)**

**(The SLORTA Board meeting starts at 8:30 a.m.)**

**Location: Board of Supervisors Chambers, County Government Center**

**1055 Monterey Street, San Luis Obispo, CA**

Individuals wishing accessibility accommodations at this meeting, under the Americans with Disabilities Act (ADA), may request such accommodations to aid hearing, visual, or mobility impairment by contacting SLOCOG offices at 781-4219. Please note that 48 hours advance notice will be necessary to honor your request.

- 1. Call to Order and Roll Call.**
- 2. Public Comments.** Any member of the public may address the Executive Committee for a period not to exceed three minutes on any item not on the agenda within the jurisdiction of the Council. In compliance with the Brown Act, the Committee will listen to all communication and will not take any action on items not on the agenda.
- 3. Executive Committee Minutes of August 15, 2007 (Approve).**
- 4. SLOCOG October 3, 2007 Draft Agenda (pages 4-1 to 4-3).** Executive Committee is asked to review and comment on the timing, sequence, and the proposed advisory committee agenda items (circled items) that are considered for discussion on the attached draft SLOCOG October meeting agenda. The following summarizes major items planned for discussion:  
**Public Hearing Item:**

A-1, Coordinated Human Services and Public Transportation Plan. One public hearing item -- this plan was presented at the last Board meeting. **A key issue** is the federal requirement for a Regional Mobility Manager. Where will this position be housed, and what are the responsibilities? Options and recommendations will be presented. **Recommendation:** adopt plan. **Policy Question:** A twelve page Executive Summary was presented at the August meeting. The full report is posted on the SLOCOG web-site. Does the committee desire to include the full report as a final, or only the Executive Summary?

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**Presentation Items:** Two presentation items are included in this agenda. The first scheduled for fifteen minutes, the second for two hours.

B-1, Intelligent Transportation Systems (ITS) Architecture Implementation Plan. Consultant will present key components of this five county plan with a focus on SLO County. The plan updates the 2000 adopted ITS Plan. An ITS video summarizing the components is scheduled for the September board meeting. **Recommendation:** review, comment and schedule for adoption in December. **Policy question:** does the Executive Committee desire copies of the full report (85 pp) or a summary with the report posted as a PDF file on line? \_\_\_\_\_.

B-2, Funding Workshop. Two hours are scheduled for this consultant presentation. A workshop outline is being developed and will be presented to the Executive Committee for input. Initial outline:

- What are our transportation system needs (overall needs and project examples)?
- What are our likely future revenues?
- Is there a shortfall, and at what magnitude?
- What's the future and what can we do about it?

The consultant will also develop a Briefing Book to include in the agenda.

Break: Staff recommends a ten-minute break to occur during this agenda item.

### **Transportation Items:**

C-1, Draft 2008 Regional Transportation Improvement Program (RTIP) – Criteria & Policies for Programming. The California Transportation Commission is expected to release their STIP Fund Estimate (FE) and statewide guidelines within the next several weeks. In all likelihood this will be presented as an addendum. This item will include Staff's initial best guess, and draft policies and schedule for this upcoming fund cycle.

C-2, Comparison of Recent Shuttle Performance – Regional Senior Shuttle, Shandon Shuttle, Templeton Shuttle, Five Cities Shuttle, and Nipomo Mesa Shuttle. This was a continued item from the August meeting. **Key concern:** lack of ridership on the Nipomo Mesa Shuttle. Shuttle performance and improvement options will be presented.

### **Area Wide and Agency Issue:**

D-1, 2006/2007 Annual Report. Report will be included in the agenda packet.

### **Regional Rideshare Program Items:**

E-1, San Luis Obispo (SLO) Regional Rideshare Program Update – “Rideshare Week.” Rideshare staff will provide a summary of the major events scheduled during Rideshare week, October 15-19<sup>th</sup>. This year's statewide theme is “Change makes a difference”. Rideshare is working in a partnership with the SLO Food Bank, SLO APCD, San Luis City Transit, and Cal Poly. The Grand prize being offered is an “Ego” electric bicycle.

E-2. Safe Routes to School Workshop. Rideshare staff will present a summary of the next upcoming Safe Routes to School Training Workshops scheduled on October 23<sup>rd</sup> and 24<sup>th</sup>. See attached flyer.

E-3. Safe Routes to School (SRTS) Grant Program. This staff report will focus on the upcoming SR2S grant funding cycle. Total state funding is significant at \$100m and will drop next year to approximately \$25m. An e-mail notification has been sent out to all agencies. **Staff recommendation:** encourage all agencies and school districts to apply for funding.

**Consent Items:** See attached agenda. Items of potential Board interest include:

F-6. Regional Transit Fare Study, Scope of Work.

F-7. Unmet Transit Needs Definitions and Schedule.

F-9. Rural Transit Funds (RTF) Call for Projects. Notification of intent to program funding in December.

F-10. SLOCOG Public Participation Plan, notification of Intent to circulate current plan for possible modifications for Board adoption in February 2008.

F-11. TripLink and Transit Schedule Coordination. This topic will address the ongoing need for better coordination and timing consistency between transit systems during route and schedule changes. Currently each system modifies their schedules based on their own system needs often without coordinating with Ridesharing or other systems. This staff report will highlight issues for referral to the transit operators group to address concerns and develop remedial actions for SLOCOG Board consideration in December.

5. **Regional Road System Deficiency Analysis, Nexus, and Financial Study.** This consultant contract was continued from the June meeting and rescheduled to the October SLOCOG meeting. **Staff recommends this item be continued again to December** to obtain Board direction on Item B-2, the Funding Workshop.

**6. Late Breaking News**

**7. Executive Committee Member Comments and Adjournment.**

**Next Meeting:** October 17, 2007, Wednesday

# “DRAFT”

## SAN LUIS OBISPO COUNCIL OF GOVERNMENTS

### EXECUTIVE COMMITTEE MINUTES

August 15, 2007

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### SLOCOG

**Members Present:** James Patterson, President  
John Shoals, Vice President

**Staff Present:** Ronald De Carli, Executive Director (SLOCOG)  
Steve Devencenzi, Planning Director (SLOCOG)  
Warren Jensen, Legal Counsel (SLOCOG/SLORTA)  
Aida Nicklin, Executive Secretary (SLOCOG)

**Also Present:** Eric Greening, Citizens' Transportation Advisory Committee (CTAC) representative

**1. Call to Order and Roll Call:** **President James Patterson** called the meeting to order a 9:46 a.m. Silent roll call was taken.

**2. Public Comments:** **Mr. Eric Greening**, Atascadero, stated he is very thankful to SLOCOG staff for being so ready to work with the Planning Commission on the efforts to integrate Smart Growth concepts into the land use planning process. He said it is very important that the Regional Transportation Plan (RTP) and the County Planning Department planning framework are on the same page. He mentioned a good suggestion by SLOCOG Administration Director Peter Rodgers (in Mr. Rodgers' response to County Planning's request to comment on their planning document) relative to growth in ridership. **Mr. Greening** stressed, "We should not be constrained by past decisions in future documents." **Mr. Ronald De Carli** brought to attention that both he and Steve Devencenzi (SLOCOG Planning Director) also submitted responses (a four-page letter on the County's draft Framework for Planning), noting that a meeting with the Planning Commission is scheduled on November 8<sup>th</sup>.

**3. Executive Committee Minutes, July 18, 2007:** **Vice President John Shoals** moved to approve the minutes of July 18, 2007. **President Patterson** seconded, and the motion carried in the absence of Past President Tony Ferrara.

**4. Draft SLOCOG September 12, 2007 Agenda:** **Mr. De Carli** reviewed the draft SLOCOG September 12<sup>th</sup> agenda:

Transportation Items:

A-1, 2007 State Legislative Update – SB 375 and SB 445: **Mr. De Carli** noted SB 375 and SB 445 were two legislative bills that the Board continued from the August meeting for further discussion. The League of California Cities (LCC) has major concerns on SB 375 relative to its impact on local government and local control. LCC changed their position from “Seek amendment” to “Oppose.” The California State Association of Counties and CALCOG support this bill with amendments. SB 445 is about setting up a Road User Task Force to find and recommend alternative funding options to the per-gallon gasoline tax. Concerns were raised at the August Board meeting, stressing the need for regional representation and to focus not only on the alternatives to fuel tax but to look at all options. **Mr. De Carli** indicated details on these two bills would be presented.

**Public Comments:** **Mr. Greening** suggested including a legislative item in the agenda to discuss the impact of the State budget. **President Patterson** noted that it would be included if time allows, otherwise, it will be in the October agenda.

A-2, California Progress Report: Key Highlights: This is also a continued item from the August meeting. Key highlights of the report will be presented.

A-3, Public Opinion Survey: **Mr. De Carli** brought to attention that SLOCOG staff has met with Air Pollution Control District (APCD) staff. SLOCOG and APCD are now signing a contract to do a consolidated public opinion survey that addresses issues on Community 2050 Blueprint Vision Program, air pollution/greenhouse gas emissions, and Regional Transportation Plan update. This survey will have better statistical ability countywide, breaking out a proportion based on population split by region. **President Patterson** remarked, “It needs to be done in a way that is meaningful, focusing on regional demographics.”

**Public Comments:** **Mr. Greening** inquired if it is the survey is going to be conducted through regular landline and cell phone calls. **Mr. Steve Devencenzi** said the procedure to do this is not yet established. The current plan is to conduct the interview by phone, do website postings and follow up with two focus groups. **Mr. Greening** expressed concern that younger people will be under-sampled. He stressed the importance of asking the age of the person being interviewed and adjust and conduct more surveys if it is found that the samples are mostly people in their 30’s and above. **Mr. De Carli** indicated that yes, the age of the person will be asked. They will also ask for the head of the household. The consultant will be present at the meeting and staff will present the survey instrument.

Regional Rideshare Program Item:

B-1, 2007 Commute Profile (Survey Results) – Tri-Counties: This item was also continued from the August meeting. SLO Regional Rideshare staff will present to the Board an update on the survey results. No discussion occurred on this item.

Intelligent Transportation System Items:

C-1, Central Coast (five county) Intelligent Transportation Systems (ITS) Video: Another item that was continued from the August meeting due to time constraints. This is a presentation item on ITS and the efforts on updating the Central Coast ITS Strategic Deployment Plan. The full plan is expected to be ready for public consideration in November and Board adoption in December.

C-2, ITS: Motorist Aid Program (Call Box Program) Annual Update and Next Steps: This item is also a continued item from the August meeting. Staff will update the Board on the Call Box Program,

where it is going. The Americans with Disabilities Act (ADA) Call Box upgrade is now complete. The Call Box Program has an annual budget surplus of \$120K per year.

Area Wide and Agency Issues:

D-1, Regional Housing Needs Allocation (RHNA) Process Update: **Mr. De Carli** noted that this item is scheduled before the planning directors this Friday (August 17<sup>th</sup>). For the September meeting, staff will identify the methodology. The State requirements are now more prescriptive. New modifications to the RHNA law are currently under review to assure compliance with all state requirements. **Mr. De Carli** said that basically, this is the “kick off,” with the next step being to establish a Methodology Committee consisting of stakeholders. **Mr. Devencenzi** noted that the methodology committee would include representatives from member jurisdictions and other stakeholders. Staff will present the membership at the October meeting.

Consent Agenda Items: No discussion occurred.

Closed Session: **Mr. De Carli** noted that there will be a closed session if time allows.

**5. October Funding Workshop:** **Mr. De Carli** brought to attention that staff would be meeting with the consultant tomorrow (August 16<sup>th</sup>), noting that the consultant is very well versed on State and Federal funding sources. Staff is hoping to include at the presentation in October information on what the future holds relative to funding and to identify all funding sources, concepts, and objectives.

**President Patterson** asked if priority lists would be presented at the workshop and if the consultant would respond specifically. **Mr. De Carli** responded “no,” because it is still early, too many unknowns and it is a little premature to have priorities identified at this time. **President Patterson** stated that it would be illuminating *if information on the needs of this region (San Luis Obispo), what it will likely get, and how that relates to what SLOCOG/this region needs to do* will be included. **Vice President Shoals** concurred, noting that would certainly help to educate the Board as well as the public. **Mr. De Carli** indicated staff would prepare a document with that information. **President Patterson** recommended keeping the October agenda light so the Board could focus more on the funding workshop. **Vice President Shoals** requested that compact discs (CDs) of the funding workshop presentation be distributed to member jurisdictions and to those who request it.

**President Patterson** inquired about the status of the Community 2050 Program and asked that staff bring an item at the September meeting to update the Board on the status of this program. **Mr. De Carli** concurred, and said there would be an Agenda Item D-2, an update on Community 2050 (including concepts, outreach, and schedule) and where the program is headed.

**6. Late Breaking News:** There were no late breaking news.

**7. Executive Committee Member Comments and Adjournment:** There were no Committee member comments. **President Patterson** adjourned the meeting at 10:18 a.m.

Minutes prepared by Aida Nicklin

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# “DRAFT”

## SAN LUIS OBISPO COUNCIL OF GOVERNMENTS

WEDNESDAY, OCTOBER 3, 2007

San Luis Obispo Board of Supervisors' Chamber

**COUNTY GOVERNMENT CENTER**

**1055 Monterey Street, San Luis Obispo, California 93401**

**SLOCOG starts at 8:30 a.m.**

**(SLORTA immediately following)**

**The AGENDA is available/posted at: <http://www.slocoq.org>**

**President: James Patterson**

**Vice President: John Shoals**

### Board Members:

Katcho Achadjian (Fourth District - SLO County)  
Bruce Gibson (Second District - SLO County)  
Janice Peters (Morro Bay)  
Fred Strong (Paso Robles)  
Harry Ovitt (First District - SLO County)  
James Patterson (Fifth District - SLO County)

Tom O'Malley (Atascadero)  
John Shoals (Grover Beach)  
Tony Ferrara (Arroyo Grande)  
Mary Ann Reiss (Pismo Beach)  
Jerry Lenthall (Third District - SLO County)  
Dave Romero (San Luis Obispo)

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## CALL TO ORDER AND ROLL CALL

**PUBLIC COMMENTS:** Any member of the public may address the Council for a period not to exceed three minutes on any item of interest not on the agenda within the jurisdiction of the Council. The Council will listen to all communication, but in compliance with the Brown Act, will not take any action on items that are not on the agenda.

## EXECUTIVE DIRECTOR'S REPORT

## CALTRANS DISTRICT 5 DIRECTOR'S REPORT

### A. PUBLIC HEARING ITEMS

**A-1** Coordinated Human Services / Public Transportation Plan (**ACTION ITEM – ROLL CALL VOTE – ADOPT**). Eliane Guillot / Heather Menninger (AMMA) (Consultant)

### B. PRESENTATION ITEMS

**B-1** Intelligent Transportation Systems (ITS) Architecture Implementation Plan (**CONSULTANT PRESENTATION – RECEIVE**). James Worthley / Chuck Dankocsik of Transcore (Consultant)

**B-2** Funding Workshop (**CONSULTANT PRESENTATION – RECEIVE**). Richard Murphy / David Grannis of Planning Company Associates (Consultant)

**“TEN-MINUTE BREAK”**

**RESUME Item B-2, Funding Workshop**

**C. TRANSPORTATION ITEMS**

- C-1** Draft 2008 Regional Transportation Improvement Program (RTIP) – Criteria & Policies for Programming (**ACTION ITEM – VOICE VOTE – \_\_\_\_\_**). Richard Murphy
- C-2** Comparison of Recent Shuttle Performance – Regional Senior Shuttle, Shandon Shuttle, Templeton Shuttle, Five Cities Shuttle, and Nipomo Mesa Shuttle (**ACTION ITEM – VOICE VOTE – CONTINUE TO MONITOR REGIONAL SENIOR & FIVE CITIES SHUTTLES; DISCONTINUE THE NIPOMO MESA SHUTTLE; INCREASE OUTREACH FOR SHANDON SHUTTLE**). Jessica Berry *PULLED FROM THE AUGUST AGENDA AFTER THE COMMITTEE MTGS.*

**D. AREA WIDE AND AGENCY ISSUE**

- D-1** 2006/2007 Annual Report (**ACTION ITEM - VOICE VOTE – ACCEPT REPORT**). Ronald De Carli

**E. REGIONAL RIDESHARE PROGRAM**

- E-1** San Luis Obispo (SLO) Regional Rideshare Program Update – “Rideshare Week” (**INFORMATION ITEM – RECEIVE**). Lisa Quinn.
- E-2** Safe Routes to School Workshop (**INFORMATION ITEM - RECEIVE**). Jessica Berry
- E-3** Safe Routes to School (SRTS) Grant Program (**ACTION ITEM – VOICE VOTE – ENCOURAGE LOCAL JURISDICTIONS TO APPLY FOR FUNDING**). Lisa Quinn

**F. CONSENT AGENDA (INFORMATION AND ACTION ITEMS – ROLL CALL):** The following items are considered routine and non-controversial by staff and will be approved by one motion if no member of the COG or public wishes an item be removed. If discussion is desired by anyone, the item will be removed from the consent agenda and will be considered separately. Questions of clarification may be made by COG Board members without removal from the Consent Agenda. The recommendations

- F-1** SLOCOG Minutes – August 8, 2007 (APPROVE); Executive Committee Minutes – July 18, 2007 (INFORMATION); Social Services Transportation Advisory Council (SSTAC) Minutes, Technical Transportation Advisory Committee (TTAC) Minutes and Citizens’ Transportation Advisory Committee (CTAC) Minutes – July 25, 2007 (INFORMATION).
- F-2** Year-to-date Financial Report (With \_\_\_\_\_% of the fiscal year elapsed, SLOCOG has expended \_\_\_\_\_% of its budget and received \_\_\_\_\_% of anticipated revenue) (RECEIVE AND FILE FINANCIAL STATEMENTS. Sue Hall
- F-3** Correspondence and News Articles (INFORMATION). Ronald De Carli
- F-4** Follow-up to 05/06 Triennial Performance Audits: South County Area Transit (SCAT), South Bay Dial-A-Ride (SBDAR), and Paso Robles City Area Transit Service (PRCATS) (ADOPT). Eliane Guillot
- F-5** Transportation Development Act (TDA) 2007/2008 Triennial Audits Contract (APPROVE). Eliane Guillot
- F-6** Regional Transit Fare Study Scope of Work (APPROVE). Eliane Guillot
- F-7** 2008/09 Unmet Transit Needs Methodology and Definitions (APPROVE RESOLUTION ADOPTING METHODOLOGY, DEFINITIONS, & CRITERIA; ADOPT THE 2008/09 UNMET TRANSIT NEEDS SCHEDULE). Tim Gillham

- F-8** SLOCOG List of Qualified Consultants for Engineering Services (APPROVE). Darren Brown
- F-9** Rural Transit Funds (RTF) Call for Projects (APPROVE). Tim Gillham
- F-10** SLOCOG Public Participation Plan – Notification of Intent to update (CIRCULATE FOR COMMENTS; SCHEDULE FOR UPDATE IN FEBRUARY 2008). Steve Devencenzi
- F-11** *TripLink* and Transit Schedule Coordination (REFER TO TRANSIT OPERATORS GROUP). Tim Gillham

**G. BOARD MEMBER COMMENTS**

**H. ADJOURNMENT**

Next meeting: November 7, 2007 (SLOCOG Tentative)

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# Safe Routes to School Registration

Name \_\_\_\_\_

Email Address \_\_\_\_\_

Mailing Address \_\_\_\_\_

Day Phone: \_\_\_\_\_ Evening Phone: \_\_\_\_\_

**Check the appropriate box:**

I will attend the workshop on Wednesday, October 24th from 9am-1pm.

I will attend the info session on Tuesday October 23rd from 6-7pm.

I am unable to attend either of the trainings, but I want to be involved.  
Please contact me about participating in other ways.

Lunch will be provided, are you vegetarian?  Yes  No

Will you need childcare?  Yes  No

Names and ages of children needing care:

**How did you hear about this event? (Check all the apply)**

SLO Regional Rideshare Website  School mail sent home with student

SLO County Bicycle Coalition Website  Principal meeting

Poster  Other (please indicate): \_\_\_\_\_

Presentation at meeting

**With which of the following are you affiliated? (Check all the apply)**

Parent  University  County staff

School faculty or staff  Community College  Public health professional

School Board Rep  K-12  Bicycle organization

Educational professional  Principal  Enviro/community activist

High School  City staff  Law enforcement

Name of school with which you are most affiliated: \_\_\_\_\_

What is the most important reason why you want to see a Safe Routes to School program in your community?  
\_\_\_\_\_

**You don't have to drive alone. Visit [www.rideshare.org](http://www.rideshare.org) and click on TripLink. Arrange for a Casual Carpool to the event.**

**Please indicate if you would like us to send you any of the following:**

SLO City Bike Map  North Coast RTA Route 12a & 12b Schedules

SLO County Bike Map

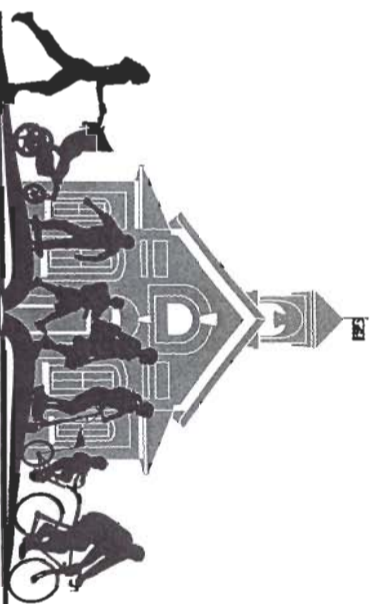
North County RTA Route 9 Schedule

South County RTA Route 10 Schedule, SCAT Schedule

**Please detach registration form and mail in or FAX to 805-781-5703. You will be sent a confirmation of your**

## SLO REGIONAL RIDESHARE SAFE ROUTES TO SCHOOL

1150 Osos Street, Suite 202  
San Luis Obispo, CA 93401



SAN LUIS OBISPO COUNTY



**Promote health and wellness,**  
reduce traffic congestion and improve air quality around your school.

The Safe Routes to School program incorporates:

**Take part in our  
FREE training  
sessions!**

**Bruce Mackey**, former State Education Officer of Bicycle and Pedestrian Safety for Nevada and League of American Bicyclist "Educator of the Year, 2006" will be giving two **FREE** trainings at:

Ramona Garden Park  
993 Ramona Avenue  
Grover Beach

*(see attached registration form)*

**October 23rd  
Info Session**

6-7pm

Learn more about  
Safe Routes to School

**October 24th  
Workshop**

9am -1pm

Get resources to support a  
program at your school.

- Lunch provided
- Childcare provided
- Limited space, RSVP early!

For more information call  
**781-1385** or email  
**admin@rideshare.org**

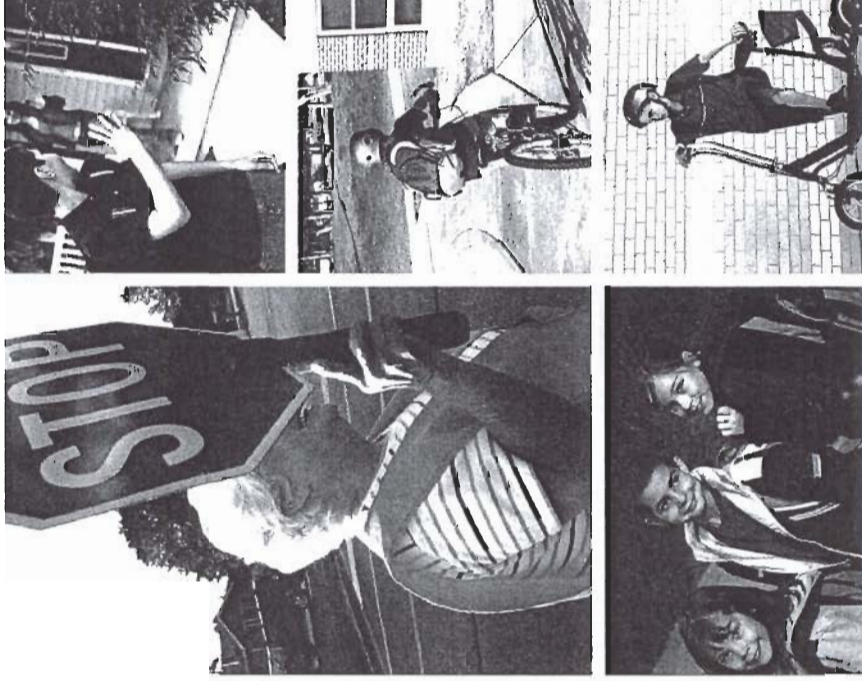
**EDUCATION** developing activities such as walk/bike assemblies

**ENCOURAGEMENT** creating walk to school days and classroom competitions

**ENFORCEMENT** coordinating with the help of police & crossing guards

**EVALUATION** using parent and student surveys to measure results

**ENGINEERING** placing sidewalks, bike lanes and crosswalks where students need them



**SLO REGIONAL RIDESHARE  
SAFE ROUTES TO SCHOOL**

1150 Osos Street, Suite 202  
San Luis Obispo, CA 93401

We appreciate your postage



Looking for another way to get to school? If you live too far to walk or bike, share the ride instead. Let TripLink help you find other parents who want to carpool to school.

Go to **www.rideshare.org** and click on TripLink to register for a **School Pool**.