

**SAN LUIS OBISPO COUNCIL OF GOVERNMENTS
EXECUTIVE COMMITTEE**

PLEASE NOTE THE DATE, TIME, AND LOCATION:

DECEMBER 10, 2008, WEDNESDAY

10:00 AM TO 12:00 PM

Board of Supervisors Conference Room A

County Government Center, 1055 Monterey Street, San Luis Obispo, CA

Individuals wishing accessibility accommodations at this meeting, under the Americans with Disabilities Act (ADA), may request such accommodations to aid hearing, visual, or mobility impairment by contacting SLOCOG offices at 781-4219. Please note that 48 hours advance notice will be necessary to honor your request.

1. **Call to Order and Roll Call.**
2. **Public Comments.** Any member of the public may address the Executive Committee for a period not to exceed three minutes on any item not on the agenda within the jurisdiction of the Council. In compliance with the Brown Act, the Committee will listen to all communication and will not take any action on items not on the agenda.
3. **Executive Committee Minutes of November 12, 2008 (Approve).**
4. **SLOCOG January 7, 2009 Draft Agenda (pages 4-1 & 4-2):** Executive Committee is asked to review and comment on the proposed agenda.

Staff suggests a joint meeting with the San Luis Obispo Transit Authority to elect officers, appoint Executive Committee membership, and recognize outgoing officers and board members.

Common SLOCOG and RTA agenda items for the Joint Meeting:

A-1 Election of Officers and Recognition: Elect President and Vice President and present Plaque of Appreciation to outgoing President John Shoals. The SLOCOG Board is scheduled to conduct an election of officers to select its new President and Vice-President at the January meeting. Historically, the new President assumes the chair and presents the outgoing president (President John Shoals) with a plaque of Appreciation.

A-2 Executive Committee Assignment. The Board will be appointing representatives to the Committee -- the President, Vice President and the Past President.

SLOCOG Board Agenda Items:

Executive Director's Report. Updates on the status of State Budget, Federal Economic Stimulus Proposals, etc.

A-1 Interagency Assignments. The Board will be appointing representatives to the California Association of Councils of Governments (CALCOG), Coast Rail Coordinating Council (CRCC), and the Los Angeles - San Diego – San Luis Obispo (LOSSAN) Rail Corridor Agency.

B-1 511 Traveler Information System Demonstration.

5. **SLOCOG Office Lease (Consent Agenda Item C-2).** SLOCOG's current office lease terminates on June 30, 2009. The Lease allows for two one year extensions upon notification of intent to renew by December 31, 2009. Negotiations are underway to determine renewed lease costs. Several options are being discussed among SLOCOG staff including: potential reduction in square footage and/or lease terms to reduce lease costs (currently \$120k/yr) and renew lease; assess other lease options elsewhere; short-term lease renewal to assess opportunities to purchase an office building; or a full-two year extension with the authorization to design and build a SLOCOG on Mill Street. Staff is assessing whether it may be more cost-effective to lease another office building, purchase an existing building, or move forward with constructing an office on the SLOCOG Mill Street lot.
6. **Update regarding RTA building construction management.** Discussion regarding construction management services for 179 Cross Street. (RTA Maintenance Facility)
7. **Late Breaking News.**
8. **Executive Committee Member Comments and Adjournment.**

Next Meeting: January 14, 2009, Wednesday

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SAN LUIS OBISPO COUNCIL OF GOVERNMENTS

EXECUTIVE COMMITTEE MINUTES

November 12, 2008

SLOCOG

Members Present: John Shoals, President
James Patterson, Past President

Member Absent: Bruce Gibson, Vice President

Staff Present: Ronald De Carli, Executive Director (SLOCOG)
Steve Devencenzi, Planning Director (SLOCOG)
Richard Murphy, Programming Director (SLOCOG)
Rita Neal, Legal Counsel (SLOCOG/SLORTA)
Aida Nicklin, Executive Secretary (SLOCOG)

Also Present: Ed King, Regional Transit Manager (SLORTA)
Jenni McMahon, Administrative Assistant (SLORTA)
Eric Greening, Citizens Transportation Advisory Committee (CTAC) Member

1. Call to Order and Roll Call: **President John Shoals** called the meeting to order at 10:04 a.m. Silent roll call was taken.

2. Public Comments: **Mr. Eric Greening**, Atascadero, said he is glad to see that the December agenda includes items related to the State issues. He noted the need to make certain that SLOCOG has essentially everything they may need to take action against any threat that may arise during the *Special Legislative Session*, which is scheduled to occur before the December 17th SLOCOG Board meeting. Another concern he mentioned is the current financial crisis, which can be both an opportunity and danger at the federal level. SLOCOG needs to be ready to address any issues that may affect this region. **Mr. Greening** briefly talked about the auto industry federal bailout and noted that if the public is going to have a stake in the auto industry, then they ought to be able to call some shots on the issues at hand. It is time to look at retooling rail, the auto industry, etc., and create some modal shift in the auto industry. He emphasized that the Board should do whatever they can do to influence or support this.

3. Executive Committee Minutes, September 17, 2008: **Past President James Patterson** moved to approve the minutes of September 17, 2008 as presented. **President Shoals** seconded, and the motion passed, with **Vice President Bruce Gibson** absent.

4. SLOCOG December 17, 2008 Draft Agenda: **Mr. Ronald De Carli** noted that there would be an Executive Director's report as well as a Caltrans Director's Report in the December agenda. He then reviewed the December 17th agenda:

A-1 Community 2050: **Mr. Steve Devencenzi** updated the Executive Committee on the progress of the draft Community 2050 report, noting that there are few modifications to the document but no major changes. Staff will present the context of comments received at the December meeting.

Past President Patterson asked if regular meeting dates have been set. **Mr. Devencenzi** responded that the meeting dates are currently under negotiation. He recommended discussing them with the city managers first.

President Shoals inquired about how staff responds to comments received (how they communicate to people that their comments have been received by SLOCOG). **Mr. Devencenzi** indicated that comments are integrated into the document as an expression of opinions. The draft document that will be distributed will be the public hearing draft for the December meeting. **Mr. De Carli** noted that the staff recommendation would identify the comments and which ones have been addressed. He brought to attention some major issues: 1) Executive Summary is requested; 2) Include various strategies for implementation of Principles. He asked if staff should take this opportunity now and go through various plans and materials and expand the document and present this at the December meeting. It will then be addressed in final form with changes at the January or February 2009 meeting. **President Shoals** said he just wants to make sure that this report gets finalized and comments are addressed.

After further discussion, **President Shoals** told staff to decide what is the best way to get the document done and information communicated back to the public.

Public Comments: **Mr. Greening** requested staff consult the transit schedule when schedule the Community 2050 sub-regional meetings so that transit users will be able to attend.

B-1 Region Wide Fare Improvement Study Recommendations and Policies: Final recommendations will be presented at the meeting and staff recommends adoption of the report. **The Executive Committee advised staff to give the consultant enough time to present the recommendations and policies.**

B-2 Draft 2009 Regional Transportation Plan (RTP): An updated schedule and key milestones specific to the development of the RTP will be presented. Staff will make certain that the planning tools are consistent with the Community 2050 planning effort and that it will provide a good foundation on how to address SB 375 and AB 32 mandates.

B-3 2009 Transit Needs Assessment Update: SLOCOG is mandated to prepare an annual update of the transit needs assessment prior to the Unmet Transit/Bikeway Needs hearing. The report will identify the changes and will highlight service deficiencies, report on the progress made in the past year, and update ridership trends.

B-4 2008/2009 Transportation Development Act (TDA) Fund Status Report: The TDA provides two sources of funding for transportation programs -- *Local Transportation Fund (LTF)* (derived from 1/4 cent of each 7.25 cents collected in retail sales taxes), and *State Transit Assistance (STA)* (derived from the statewide sales tax on vehicle fuel). The fund estimates for LTF this year are down requiring immediate redistribution. The Governor's proposed budget recommends no further STA funds be distributed. Staff is recommending a 10% reduction in LTF allocations and suspending STA allocations pending proposed budget. Those member jurisdictions that use 100% of their TDA funds on transit will have difficulty on this. Notices about this reduction and suspension will be disseminated so member jurisdictions can respond accordingly.

B-5 FY 2008/09 Proposition 1B: Safety and Security Fund Programming: Staff recommends programming \$247,000 for proposed safety and security projects now due to an accelerated cycle. Proposed projects include electronic fare boxes, transit bus on-board cameras, etc.

B-6 Status Report on State Highway Account (SHA) Funding Program: Staff will identify the total SHA cash balance available and the status of the projects that have not moved forward timely. There will be a policy discussion on how to address these projects. Staff may recommend reprogramming some of these projects.

B-7 Bus on Shoulder (BOS) Pilot Concept and Caltrans Policy Directive: Staff will present an update on the *Bus on Shoulder* concept. A long-term strategy will be considered to establish a transit priority system (from San Luis Obispo to the Five Cities area). Staff recommends a grant fund study to do a comprehensive assessment of this concept and its application to this county. Caltrans has an adoptive policy, supporting the concept subject to compliance with statewide standards. Caltrans indicated that since the standard width of buses is 8 ft, the shoulder must be widened to 10 ft.

Past President Patterson questioned about staff time on this project and if the study will be done by a SLOCOG Intern. **Mr. De Carli** said staff would draft the grant to pursue this project.

B-8 2009 Draft State Legislative Program: Staff will be presenting the 2009 Draft State Legislative Program. The draft program will be reassessed after a statewide meeting of regional agencies on legislation, for Board consideration on the December 17th meeting.

Public Comments: **Mr. Greening** commented that assuming the SLOCOG Legislative Program is still driven from the bottom up by the Board, he is hoping that this program or SLOCOG's decisions would not be driven by outside influence such as the Self-Help Counties. **Mr. De Carli** said SLOCOG would continue advocating what is good for the region.

B-9 Update: County-wide Local Street and Road Pavement Maintenance and Rehabilitation Needs Report: The League of California Cities (LCC) and the California State Association of Counties (CSAC) are also updating their reports. Staff will present an update of the 2006 report and member jurisdictions are being encouraged to submit their information to SLOCOG as soon as possible.

B-10 Highway 101 Median Barrier Projects: This item will be moved to January or February. **Mr. Richard Murphy** noted that this item still go to the advisory committees (Technical Transportation Advisory Committee and Citizens Transportation Advisory Committee) at their December 3rd meetings to get their input.

C-1 San Luis Obispo (SLO) Regional Rideshare Program Update: Staff will present a general update on the various Rideshare programs/projects (i.e., Park-and-Ride Lot Surveys, Safe Routes to School Workshop, etc.)

C-2 511 Traveler Information System Demonstration: This item has been moved to the January meeting to allow more time for the live demonstration of the telephone portion of the 511 project.

C-3 Safe Routes to School Status Report and Programming: This is a status report on the Federal and State Safe Routes to School (SRTS) Grant Programs, including \$350K SLOCOG funding that San Miguel is requesting for their SRTS program.

President Shoals asked, "Are we funding half projects or whole projects?" **Mr. De Carli** responded that the funding would be for whole usable projects.

D. Consent Agenda Items:

D-4 2008 Update of State Funding Sources: Proposition 42 and 1B funding Apportionments: **President Shoals** inquired about discussing this item. **Mr. De Carli** briefly talked about the State and Federal stimulus packages, which focus primarily on infrastructure. He noted that the new federal Administration (Obama) is leaning toward infrastructure program and how it can be retooled to be more "green." Staff will be working with local legislators on infrastructure and funding allocation program. He noted that there is still a lot to be seen at the federal level relative to funding sources. Staff will update the Board.

Past President Patterson suggested a letter be sent to legislators to support the "Green" concept. **Mr. De Carli** indicated there would be such letter and it will be included under the Legislative Program or under the Consent Agenda for the December meeting.

D-6 2008 End of Year State Legislative Update: The staff report will update the Board on the status of all applicable State legislation that are of interest to the San Luis Obispo region, either approved, failed, or vetoed by the Governor this year.

D-7 2009 California Association of Councils of Governments (CALCOG) Draft Action Plan: SLOCOG staff has submitted comments in the draft plan and recommends supporting the Plan. CALCOG will act on the draft Plan at their December 1st Annual Delegates meeting. **Mr. De Carli** asked if President Shoals would be attending this Delegates meeting. **President Shoals** indicated he would need to discuss this further with Mr. De Carli. (Note: Following the meeting, upon consideration and checking with the Executive Committee members via email, it was confirmed that Vice President Bruce Gibson and Past President James Patterson would be attending the Delegates meeting).

5. Update regarding RTA building construction management: **Mr. Devencenzi** updated the Committee on the status of the RTA building construction, noting that work is going well (drainage system, etc.). Added costs requests are starting to come in and SLOCOG and RTA will negotiate shortly. **Mr. Ed King** brought to attention that the Gas Company was actually at the facility on Friday, November 7th. **Mr. Devencenzi** noted he would be in discussion with the contractor regarding the revised start date, which is currently anticipated to be mid-March or mid-April 2009.

6. Late Breaking News:

a. State Budget Proposals: The Board will be updated on the State Budget proposals and the status of the STA funding. Staff will continue to track all state and federal budget issues with the budget cycle and update the Board.

b. Staff resignation and reassignments: SLOCOG now has three (3) associate planner vacancies. Mr. Darren Brown recently resigned as SLOCOG Transportation Planner and has accepted a job at the Air Pollution Control District (APCD). There has been an internal discussion about shifting Ms. Jessica Berry (currently working under Rideshare as Transportation Planner/Bike Coordinator) to work under the Programming Division (under Programming Director Richard Murphy). To replace Ms. Berry for Rideshare, SLOCOG will recruit one staff to work on a contract basis to do Rideshare marketing.

c. Other: No discussion on this item.

7. Executive Committee Member Comments and Adjournment: **President Shoals** adjourned the meeting at 10:50 a.m.

Minutes prepared by Aida Nicklin

“DRAFT”

SAN LUIS OBISPO COUNCIL OF GOVERNMENTS
WEDNESDAY, JANUARY 7, 2009

San Luis Obispo Board of Supervisors' Chamber
COUNTY GOVERNMENT CENTER

1055 Monterey Street, San Luis Obispo, California 93401

SLOCOG immediately follows SLORTA (approximately at _____ a.m.)
(SLORTA starts at 8:30 a.m.)

The AGENDA is available/posted at: <http://www.slocoq.org>

President: John Shoals

Vice President: Bruce Gibson

Board Members:

Frank Mecham (First District - SLO County)
Bruce Gibson (Second District - SLO County)
Adam Hill (Third District - SLO County)
Katcho Achadjian (Fourth District - SLO County)
James Patterson (Fifth District - SLO County)
Tony Ferrara (Arroyo Grande)

Tom O'Malley (Atascadero)
John Shoals (Grover Beach)
Janice Peters (Morro Bay)
Fred Strong (Paso Robles)
Mary Ann Reiss (Pismo Beach)
Dave Romero (San Luis Obispo)

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Joint SLOCOG and SLORTA Session

CALL TO ORDER AND ROLL CALL

PUBLIC COMMENTS: Any member of the public may address the Council for a period not to exceed three minutes on any item of interest not on the agenda within the jurisdiction of the Council. The Council will listen to all communication, but in compliance with the Brown Act, will not take any action on items that are not on the agenda.

WELCOME NEW BOARD MEMBERS: Supervisor Adam Hill (San Luis Obispo County District 3) and Supervisor Frank Mecham (San Luis Obispo County District 1).

A. SLOCOG AND SLORTA BOARD ADMINISTRATIVE ITEMS

- A-1 ELECTION OF OFFICERS AND RECOGNITION: Elect President and Vice President and present Plaque of Appreciation to outgoing President John P. Shoals (**ACTION ITEM – VOICE VOTE – APPROVE**).
- A-2 EXECUTIVE COMMITTEE ASSIGNMENT (**ACTION ITEM – VOICE VOTE – APPOINT PAST PRESIDENT, PRESIDENT, AND VICE PRESIDENT**).

ADJOURN TO SLORTA BOARD MEETING

ADJOURN SLORTA MEETING AND RECONVENE SLOCOG BOARD MEETING

SLOCOG Board Meeting

CALL TO ORDER AND ROLL CALL

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EXECUTIVE DIRECTOR'S REPORT

A. BOARD ADMINISTRATIVE ITEMS

A-1 INTERAGENCY ASSIGNMENTS (ACTION ITEM – VOICE VOTE – APPROVE)

- a. CALCOG Representative and Alternate. (APPOINT REPRESENTATIVE AND ALTERNATE).
- b. Los Angeles – San Diego - San Luis Obispo (LOSSAN) Rail Corridor Agency & Coast Rail Coordinating Council (CRCC). (APPOINT REPRESENTATIVE TO LOSSAN & CRCC AND DESIGNATE ALTERNATE).

B. REGIONAL RIDESHARE PROGRAM

B-1 511 Traveler Information System Demonstration (INFORMATION TEM – RECEIVE). Morgen Marshall

C. CONSENT AGENDA (INFORMATION AND ACTION ITEMS – ROLL CALL): The following items are considered routine and non-controversial by staff and will be approved by one motion if no member of the COG or public wishes an item be removed. If discussion is desired by anyone, the item will be removed from the consent agenda and will be considered separately. Questions of clarification may be made by COG Board members without removal from the Consent Agenda. The recommendations for each item are noted in parenthesis.

C-1 SLOCOG Minutes – December 17, 2008 (APPROVE); Executive Committee Minutes – December 10, 2008 (INFORMATION).

C-2 SLOCOG Office Space Lease (ACTION – TO BE DETERMINED). Ronald De Carli

D. BOARD MEMBER COMMENTS

E. ADJOURNMENT

Next meeting: February 4, 2009

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