

**SAN LUIS OBISPO COUNCIL OF GOVERNMENTS
EXECUTIVE COMMITTEE**

PLEASE NOTE THE DATE, TIME, AND LOCATION:

JANUARY 14, 2009, WEDNESDAY

10:00 AM TO 12:00 PM

Board of Supervisors Conference Room A

County Government Center, 1055 Monterey Street, San Luis Obispo, CA

Individuals wishing accessibility accommodations at this meeting, under the Americans with Disabilities Act (ADA), may request such accommodations to aid hearing, visual, or mobility impairment by contacting SLOCOG offices at 781-4219. Please note that 48 hours advance notice will be necessary to honor your request.

1. **Call to Order and Roll Call.**
2. **Public Comments.** Any member of the public may address the Executive Committee for a period not to exceed three minutes on any item not on the agenda within the jurisdiction of the Council. In compliance with the Brown Act, the Committee will listen to all communication and will not take any action on items not on the agenda.
3. **Executive Committee Minutes of December 10, 2008 (Approve).**
4. **SLOCOG February 4, 2009 Draft Agenda (pages 4-1 through 4-3):** Executive Committee is asked to review and comment on the proposed timing and sequence. Circled items (on the attached agenda) are recommended for discussion before the SLOCOG advisory committees.

“Major” SLOCOG agenda items include the following:

A-1 Transit Programming Status: Transit Grant Awards; State and Federal Transit Revenue Projections; and Form Transit Efficiency and Budget Ad hoc Sub-Committee.

Staff suggests this status report on funding precede the Annual Unmet Transit Needs to provide a better context for the general public as they request additional transit services. Staff will also bring forward a suggestion for the composition of the ad hoc Transit Advisory Committee (comprised of at least three [3] Board members) to assess transit efficiencies. We will request Executive Committee input on the representation of Board members on the committee in addition to staff representing RTA, SLOCOG, and local transit systems.

A-2 Unmet Transit Needs Hearing / Unmet Bikeway Needs Hearing. This annual public hearing is scheduled to receive public testimony on unmet transit/bikeway needs. Staff will additionally present any written, verbal, and electronic testimony submitted to date. Once received public testimony will be assessed against adopted criteria and recommendations will be presented for Board action in April. All on-board signs have been distributed to transit operators.

A-3 2009 Transportation Improvement Program (TIP) Formal Amendment No. 2. The TIP is the region’s programming document that lists transportation projects that receive federal funds. This amendment covers projects receiving federal funds from the Safe, Accountable, Flexible, Efficient Transportation Equity Act – A Legacy for Users (SAFTEA-LU), which include the following:

- Regional Surface Transportation projects - modifications and/or deletions of “older” programmed projects as approved in staff report # C-2.
- Safe Routes to School (SRTS) grant funded projects that were recently awarded.
- Federal Transit Administration (FTA) Transit grants that were recently awarded.
- Caltrans request to add a Highway 101 concrete median barrier safety project into their State Highways Operation and Protection Program (SHOPP) from the top of Cuesta Grade north to Highway 58. Staff recommends only programming the costs to prepare the environmental review, but withhold any right-of-way or construction funding until there is regional approval on the plan and design.

B-1 San Luis Obispo Regional Rideshare Program Update. Staff will conduct a brief presentation updating the Board on current and anticipated ridesharing activities. Staff will also introduce a new Assistant Rideshare Coordinator replacing Jessica Berry (who was transferred to Regional Planning). This staff addition was made possible as a result of three (3) recently awarded FTA grants: 1) Safe Routes to School (SRTS); 2) 211/511; and Mobility Manager.

B-2 511 Traveler Information System Demonstration. Staff will provide a live demonstration of the telephone portion of the 511 project in conjunction with the consultant ICXT. The live demonstration will show the public and the Board how the system works.

C-1 Federal Economic Recovery (Stimulus) Proposal: Local Implications. This is a continued item from the January meeting. The Board will be updated on the proposed Federal Economic Recovery (FER) Legislation. Staff will also update the Board on California’s proposed funding allocation process, draft state allocation legislation, and will propose a regional fund allocation process for programming FER funds at the April Board meeting. The objective is to develop an acceptable, fair and equitable allocation process. It now appears that the Street and Road funding will be allocated by MPOs (SLOCOG) requiring an allocation process. A separate Highway allocation will be given to each state. In California that will go to Caltrans. Currently, there appears to be consensus to have the Highway funding allocated by the California Transportation Commission. Caltrans currently wants full flexibility to program funding between capacity increasing projects (STIP) and maintenance and Safety

(SHOPP). Regional agencies are requesting a process to be able to compete for the STIP projects.

C-2 Regional Surface Transportation Program (RSTP): Account Status. An assessment of the current cash-balance of the RSTP program account and a reconciliation report of projected revenues versus actual revenues for this Capital Improvement Program (CIP) program will be provided to the Board. A more detailed assessment will be presented on the twelve programmed projects that have made little or no progress (identified at the December meeting). Options will be presented to modify schedule, amount, or reprogram funding for reallocation to other projects. Staff expects significant resistance for any suggestion to reprogram funding.

C-3 Federal Legislative Program. Staff will present a draft Federal Legislative program for endorsement. Staff is currently reviewing draft programs from the League of California Cities, the California Association of Counties, the California Association of Councils of Governments and other agencies to formulate a SLOCOG Federal Legislative Program. This program provides initial Board policy to address subsequent federal draft legislation.

C-4 Highway 101 Median Barrier Projects. In December 2007, the SLOCOG Board reviewed a proposed candidate list of State Highway Operation and Protection Program (SHOPP) – Median Barrier Projects. Three candidate Median Barrier projects were identified for subsequent discussion with Caltrans designers and management to discuss proposed design, potential impacts and possible mitigation measures. Since that time a fourth median barrier has been proposed.

This item will review the SLOCOG Policy and a new Caltrans policy on the design, installation and replacement of median barriers in San Luis Obispo County. As a partner in transportation improvements, SLOCOG provides input to Caltrans on proposed highway projects, including median barriers through member agency communities and in visually sensitive rural areas. This item will describe a new approach Caltrans recommends on the design of median barriers to improve safety and reduce long term maintenance costs. The tradeoffs include the reduction of median planting, replacement of metal barriers with concrete barriers, offset versus center barriers, and additional paving in the median to reduce maintenance costs.

D-1 FY 2009/2010 Preliminary Overall Work Program (OWP) and Budgetary Assumptions. A preliminary draft OWP identifying proposed work tasks and product descriptions for work to be carried out over the next year will be developed for advisory committee and Board consideration and conceptual approval. After policy direction is provided a more detailed work program and budget will be prepared for Caltrans and the Federal Highway Administration input in late February and Board consideration and adoption in April.

Some changes are likely to address state and federal “priorities” that are expected to be published in mid January. A draft budget will be developed using the assumptions approved by your Board in February. Total state and federal funding expected from almost a dozen programs will become available in mid to late January and in some cases February. The final budget will be presented for Board adoption in April.

A significant unresolved issue pertains to supplemental funding. Staff will reconvene the Financial Steering Committee to develop recommendations for Board consideration in April. Recommendation: review, provide input and approve preliminary work program and budget assumptions; appoint a replacement member for Delegate Harry Ovitt and reconvene the Financial Steering Committee to develop program recommendations for Board consideration in April.

Consent Agenda Items: See attached agenda.

Staff recommends two professional services contracts to:

- Pursue project development work on Scenic Byway projects.
- Provide technical engineering support for reviewing Caltrans median projects, and providing input in developing and prioritizing Highway 101 operational improvement projects for the Regional Transportation Plan (RTP).

5. SLOCOG Office Lease. SLOCOG's current office lease terminates on July 30, 2009. The Lease allows for two one year extensions upon notification of intent to renew. Negotiations are underway to determine renewed lease costs. Several options are being discussed among SLOCOG staff including: potential reduction in square footage and/or lease terms to renew lease; assess other lease options elsewhere; short-term lease renewal to assess opportunities to purchase an office building; or a full-two year extension with the authorization to design and build a SLOCOG office on Mill Street. Staff is assessing whether it may be more cost-effective to lease another office building, purchase an existing building, or move forward with constructing an office on the SLOCOG Mill Street lot. An update will be provided at the Executive Committee meeting, including option to either renew the lease or purchase on direction from the Executive Committee.

6. Late Breaking News.

7. Executive Committee Member Comments and Adjournment.

Next Meeting: February 11, 2009, Wednesday

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“DRAFT”

SAN LUIS OBISPO COUNCIL OF GOVERNMENTS

EXECUTIVE COMMITTEE MINUTES

December 10, 2008

SLOCOG

Members Present: John Shoals, President
Bruce Gibson, Vice President
James Patterson, Past President

Member Absent: None

Staff Present: Ronald De Carli, Executive Director (SLOCOG)
Steve Devencenzi, Planning Director (SLOCOG)
Rita Neal, Legal Counsel (SLOCOG/SLORTA)
Aida Nicklin, Executive Secretary (SLOCOG)

Also Present: Ed King, Regional Transit Manager (SLORTA)
Jenni McMahon, Administrative Assistant (SLORTA)
Eric Greening, Citizens Transportation Advisory Committee (CTAC) Member
Sheila Baker, CTAC Member

1. Call to Order and Roll Call: **President John Shoals** called the meeting to order at 10:54 a.m. Silent roll call was taken.

2. Public Comments: **Mr. Eric Greening**, Atascadero, thanked Past President James Patterson for three good years of service on the Executive Committee, mentioning Past President Patterson’s dedication to transit, riding his bicycle and taking the bus to work. **Mr. Greening** hopes that the new appointee to the Executive Committee (in January) will do likewise.

Ms. Sheila Baker, Paso Robles, suggested that the SLOCOG or SLORTA Board should conduct a “moving” meeting inside one of the RTA buses, to give Board members a chance to experience transit. **Past President Patterson** said that logistically, the Board cannot do that, adding that it is best to suggest to Board members to ride the bus at some point so they get a chance to see how it works. **Mr. De Carli** agreed, noting that there would be some legal issues (including the Brown Act notification) if the Board conducts such meeting.

3. Executive Committee Minutes, November 12, 2008: **Past President Patterson** moved to approve the minutes of November 12, 2008 as presented. **President Shoals** seconded, and the motion carried unanimously.

4. SLOCOG January 7, 2009 Draft Agenda: Mr. Ronald De Carli noted that in January, SLOCOG and SLORTA will go into a joint session to elect new officers. Two outgoing Board members will be recognized and given Resolutions of Appreciation (Board Members Jerry Lenthall and Harry Ovitt) at the December 17, 2008 SLOCOG Board meeting. There may be more outgoing Board members and they will be recognized at the January 7, 2009 meeting, pending on the results of each member jurisdiction's assignments; most jurisdictions will do their 2009 assignments this month, with one jurisdiction conducting their assignments in January.

SLOCOG and SLORTA Agenda Items for the Joint Session:

A-1 Election of Officers and Recognition: Elect President and Vice President and present Plaque of Appreciation to outgoing President John Shoals: Mr. De Carli briefly discussed the possibility of continuing to 2009 the current status quo of SLOCOG Board officers. Per previous discussion with the Executive Committee members, current Board Vice President Bruce Gibson will likely be appointed Chair to the County Board of Supervisors in 2009. Vice President Gibson noted that it is presumptive that he may be appointed as chairperson of the County Board next year, and therefore, cannot chair another Board such as the SLOCOG and SLORTA Boards. He asked President Shoals and Past President Patterson if they would be willing to carry over their positions one more year, and both responded affirmative. Vice President Gibson also noted that he has talked to a few Board members (less than a quorum) on this issue and they all expressed support. Vice President Gibson said he appreciates President Shoals' contribution as President of the SLOCOG and SLORTA Boards and President Shoals' agreeing to the continuity. **The Executive Committee unanimously concurred carrying over the SLOCOG and SLORTA Board officers to 2009.**

In light of this issue, Mr. De Carli noted that the presentation of a recognition plaque to outgoing President Shoals would be put on hold subject to Board action on the election of officers in January.

A-2 Executive Committee Assignment: Mr. De Carli indicated that if the SLOCOG and SLORTA Boards agree to continue the current Board officers to 2009, the action for this item will be to re-appoint the Executive Committee members. **The Executive Committee concurred.**

SLOCOG Board Agenda Items:

Executive Director's Report: The Board will be updated on the status of the State budget, the Federal Economic Stimulus Proposals and other issues.

A-1 Interagency Assignments: SLOCOG Board representatives and alternates to the California Association of Councils of Governments (CALCOG), Coast Rail Coordinating Council (CRCC), and the Los Angeles – San Diego – San Luis Obispo (LOSSAN) Rail Corridor Agency will be appointed at the January meeting.

B-1 511 Traveler Information System Demonstration: This is a presentation item on how the 511 Traveler Information System works. (Note: This item has since been deferred to February 2009).

5. SLOCOG Office Lease (Consent Agenda Item C-2): Mr. De Carli brought to attention that SLOCOG staff has started assessing several options relative to the SLOCOG office lease (possible reduction in square footage and/or lease terms to reduce lease costs and renew lease, etc.), and also other options that include lease-purchase of an office building, or a full two-year extension with the authorization to design and build a SLOCOG building on Mill Street. The current office lease will terminate on June 30, 2009, and staff is evaluating the cost effectiveness of the following options – lease another office building, purchase an existing building, or construct an office building on Mill Street.

Following a discussion on the options, **Mr. De Carli** noted that with the economy continuing to deteriorate, it would probably be best to renew the lease for at least another year and investigate further the proper options. **Past President Patterson** inquired about the possibility of partnering with the County relative to the property on Mill Street. **Mr. Steve Devencenzi** pointed out that there is a private property between SLOCOG's property and the County's property. It would require purchasing that private lot and a public bid process to build, which would result in additional expenses to SLOCOG. **President Shoals** commented that the approach is good, stressing the need to be cautious and to make certain that all options are evaluated. **The Executive Committee suggested that staff assess other lease options and all other available options and bring this issue back in January for further discussion.**

6. Update regarding RTA building construction management (RTA Maintenance Facility):

The Committee already discussed this item during the SLORTA portion of the meeting.

Public Comments: **Mr. Greening** stated that he is glad to hear the Committee talked about flexibility and their commitment to remain transit friendly so people have full access. Relative to the RTA maintenance facility and the Transportation Development Act (TDA) funding, **Mr. Greening** noted about hearing some discussion on "prevailing wage" as something to avoid or as an obstacle. He stressed the importance of not ignoring this issue, adding that those people who are doing useful work deserve a good pay.

7. Late Breaking News: **Mr. De Carli** brought to attention that included in an Addendum for the December 17th meeting is an item on the Federal Economic Stimulus package. It will also be included in the January agenda. **Mr. De Carli** discussed the Stimulus package, noting that President-Elect Barack Obama's major goal is to significantly increase infrastructure funding. SLOCOG recently received a request from Caltrans to submit a list of projects that can be ready to go. SLOCOG staff is now working with member jurisdictions to come up with a comprehensive list of proposed projects for the Stimulus package. What is known at this time is that the Stimulus package is 100% federally funded and no local match is required. No earmark and no project specifics are identified; therefore, it is more likely to be programmed (both capital and operating funds). **Mr. De Carli** indicated that this is a good start and that if the allocation is by formula, it will be coming through member jurisdictions or SLOCOG will have to come up with priorities. He noted that right now, this package is just a wish list and no specifics. An extensive discussion on the Stimulus package and some projects ensued.

Public Comments: **Mr. Greening** remarked that if the goal of the Stimulus is to put the American people to work, then the focus should be on operations and maintenance (and flexibility for operations and maintenance) rather than projects alone. It would be more effective to put the money into people's pockets as they are paying taxes.

Mr. De Carli noted that the critical part is what could be done immediately (i.e., maintenance, rehabilitation and operations). He believes that there will be a big push on maintenance projects.

President Shoals stated that this issue is very complicated. It will touch a lot of jobs and people.

8. Executive Committee Member Comments and Adjournment: There being no further comments, **President Shoals** adjourned the meeting at 11:34 a.m.

Minutes prepared by Aida Nicklin

*****DRAFT*****

**SAN LUIS OBISPO COUNCIL OF GOVERNMENTS
WEDNESDAY, FEBRUARY 4, 2009**

**San Luis Obispo Board of Supervisors' Chamber
COUNTY GOVERNMENT CENTER**

1055 Monterey Street, San Luis Obispo, California 93401

SLOCOG starts at 8:30 a.m.

The AGENDA is available/posted at: <http://www.slocog.org>

President: John Shoals

Vice President: Tom O'Malley

Board Members:

Frank Mecham (First District - SLO County)
Bruce Gibson (Second District - SLO County)
Adam Hill (Third District - SLO County)
Katcho Achadjian (Fourth District - SLO County)
James Patterson (Fifth District - SLO County)
Tony Ferrara (Arroyo Grande)

Tom O'Malley (Atascadero)
John Shoals (Grover Beach)
Janice Peters (Morro Bay)
Fred Strong (Paso Robles)
Mary Ann Reiss (Pismo Beach)
Jan Howell Marx (San Luis Obispo)

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8:30 CALL TO ORDER AND ROLL CALL

8:30 PUBLIC COMMENTS: Any member of the public may address the Council for a period not to exceed three minutes on any item of interest not on the agenda within the jurisdiction of the Council. The Council will listen to all communication, but in compliance with the Brown Act, will not take any action on items that are not on the agenda.

8:40 EXECUTIVE DIRECTOR'S REPORT

8:45 CALTRANS DISTRICT 5 DIRECTOR REPORT

A. PUBLIC HEARING ITEMS

8:50 **A-1** Transit Programming Status: Transit Grant Awards; State and Federal Transit Revenue Projections; and Form Transit Efficiency and Budget Ad hoc Sub-Committee (**ACTION ITEM – VOICE VOTE – FORM ADHOC SUB-COMMITTEE**). Peter Rodgers

9:00 **A-2** Unmet Transit Needs Hearing/Unmet Bikeway Needs Hearing (**ACTION ITEM – VOICE VOTE - DIRECT STAFF TO ANALYZE TRANSIT REQUESTS; FORWARD OPERATIONAL REQUESTS AND BICYCLE PROJECT REQUESTS TO APPROPRIATE MEMBER JURISDICTIONS FOR CONSIDERATION; SCHEDULE FOR ACTION ON APRIL 8, 2009**). Tim Gillham

9:40 **A-3** 2009 Transportation Improvement Program (TIP) Formal Amendment No. 2 (09-02) (ACTION ITEM – ROLL CALL – ADOPT RESOLUTION APPROVING THE 2009 TIP AMENDMENT NO. 2). Geiska Baker

B. REGIONAL RIDESHARE PROGRAM

9:50 **B-1** San Luis Obispo Regional Rideshare Program Update (INFORMATION ITEM – RECEIVE). Morgen Marshall

10:00 **B-2** 511 Traveler Information System Demonstration (INFORMATION TEM – RECEIVE). Morgen Marshall

10:15 **“TEN-MINUTE BREAK”**

C. TRANSPORTATION ITEMS

10:25 **C-1** Federal Economic Recovery (Stimulus) Proposal: Local Implications (ACTION ITEM – VOICE VOTE – APPROVE PROGRAMMING POLICIES). Ronald De Carli.

10:50 **C-2** Regional Surface Transportation Program (RSTP): Account Status (ACTION ITEM – VOICE VOTE – APPROVE STAFF RECOMMENDATION) Richard Murphy

11:05 **C-3** Federal Legislative Program (ACTION ITEM – VOICE VOTE – SUPPORT). Mike Harmon

11:15 **C-4** Highway 101 Median Barrier Projects (ACTION ITEM – VOICE VOTE – REVIEW, REASSESS THE ADOPTED POLICY ON MEDIAN BARRIERS AND PROVIDE INPUT ON DESIGN CONCEPTS). Geiska Baker

D. AREA WIDE AND AGENCY ISSUE

11:30 **D-1** FY 2009/2010 Preliminary Overall Work Program and Budgetary Assumptions (ACTION ITEM – VOICE VOTE - REVIEW, COMMENT, AND CONCEPTUALLY APPROVE; DIRECT DEVELOPMENT OF A DETAILED DRAFT OWP/BUDGET, DISTRIBUTE FOR REVIEW AND INPUT BY LOCAL, STATE AND FEDERAL AGENCIES, & SCHEDULE FOR ADOPTION). Ronald De Carli

11:45 **E. CONSENT AGENDA (INFORMATION AND ACTION ITEMS – ROLL CALL):** The following items are considered routine and non-controversial by staff and will be approved by one motion if no member of the COG or public wishes an item be removed. If discussion is desired by anyone, the item will be removed from the consent agenda and will be considered separately. Questions of clarification may be made by COG Board members without removal from the Consent Agenda. The recommendations for each item are noted in parenthesis.

E-1 SLOCOG Minutes – December 17, 2008 and January 7, 2009 (APPROVE); Executive Committee Minutes – December 10, 2008 and January 14, 2009 (INFORMATION); Citizens’ Transportation Advisory Committee (CTAC) Minutes, Technical Transportation Advisory Committee (TTAC) Minutes, and Social Services Transportation Advisory Council (SSTAC) Minutes – January 21, 2009 (INFORMATION).

E-2 Year-to-date Financial Report (With _____% of the fiscal year elapsed, SLOCOG has expended _____% of its budget and received _____% of anticipated revenue) (RECEIVE AND FILE FINANCIAL STATEMENTS). Sue Hall

E-3 Professional Services Contract with Cannon Associates for Byway Capital Grant Implementation and Administration for \$15K (APPROVE AND EXECUTE CONTRACT). Richard Murphy

- E-4** Professional Services Contract with Nevan Sams for Engineering services assistance for \$10K (**APPROVE AND EXECUTE CONTRACT**). James Worthley
- E-5** Request for Proposals (RFP) for Fiscal Audits (**APPROVE RELEASE OF RFP**). Sue Hall
- E-6** FY 07/08 Fiscal Audit Findings (**ACCEPT FINDINGS**). Brenda Dennahower
- E-7** Correspondence and News Articles (**INFORMATION**). Ronald De Carli

11:50 F. BOARD MEMBER COMMENTS

12:00 G. ADJOURNMENT

Next SLOCOG meeting: March 4, 2009

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