

**SAN LUIS OBISPO COUNCIL OF GOVERNMENTS
EXECUTIVE COMMITTEE**

PLEASE NOTE THE DATE, TIME, AND LOCATION:

JUNE 18, 2009, THURSDAY
10:30 AM TO 12:00 PM

Board of Supervisors Conference Room B
County Government Center, 1055 Monterey Street, San Luis Obispo, CA

Individuals wishing accessibility accommodations at this meeting, under the Americans with Disabilities Act (ADA), may request such accommodations to aid hearing, visual, or mobility impairment by contacting SLOCOG offices at 781-4219. Please note that 48 hours advance notice will be necessary to honor your request.

- 1. Call to Order and Roll Call.**
- 2. Public Comments.** Any member of the public may address the Executive Committee for a period not to exceed three minutes on any item not on the agenda within the jurisdiction of the Council. In compliance with the Brown Act, the Committee will listen to all communication and will not take any action on items not on the agenda.
- 3. Executive Committee Minutes of May 14, 2009 (Approve).**
- 4. Update on Office Building Purchase at 1114 Marsh Street.**
- 5. Update on the State Budget (Provide direction).**
- 6. Follow-up on SLOCOG Performance Audit Recommendations.**

7. **SLOCOG July 15, 2009 Draft Agenda (attached):** Executive Committee is asked to review and comment on the proposed timing and sequence. Circled items (on the attached agenda) are recommended for discussion before the SLOCOG advisory committees.

“Major” SLOCOG agenda items include the following:

A-1 San Luis Obispo (SLO) Regional Rideshare Program Update & Rideshare Matching Software Upgrade – Scope of Work. General update on Rideshare activities. Staff will prepare Scope of Work for Rideshare Matching Software Upgrade and identify funding options.

B-1 Highway 101 Proposed Median Barrier Projects. Caltrans is proposing four (4) median barrier projects in the region. Steve Price, Caltrans District 5 Deputy Director, will briefly summarize these proposals, the scope of improvements, and ascertain Executive Committee input. The SLOCOG Board has asked for a presentation on these proposals. The Executive Committee is being asked to provide direction to Caltrans on the scope and extent of the proposed presentation to the full Board.

B-2 Ride-On Transportation Presentation. This is an annual presentation on the scope of Ride-On Transportation services.

B-3 2035 Caltrans California Transportation Plan (CTP) Strategies. The CTP strategies were presented to the Board in June. The purpose of the staff report is to submit comments and recommendations.

B-4 2010 Project Programming Update and Schedule. The Regional Transportation Improvement Program (RTIP) is scheduled for adoption in December 2009. Staff will present an estimate of likely revenue, issues and programming schedule.

C-1 AB 811 – Options and Recommendations. A report will be presented on the AB 811 Conference. Staff is requesting Executive Committee direction on securing input from the cities.

Consent Agenda Items: See attached agenda.

8. **Late Breaking News.**
9. **Executive Committee Member Comments and Adjournment.**

Next Meeting: August 13, 2009, Thursday

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San Luis Obispo Council of Governments



Ronald L. DeCarli - Executive Director

Regional Transportation Planning Agency
Metropolitan Planning Organization
Census Data Affiliate
Service Authority for Freeways and Expressways

Arroyo Grande
Atascadero
Grover Beach
Morro Bay
Paso Robles
Pismo Beach
San Luis Obispo
San Luis Obispo County

DRAFT

SAN LUIS OBISPO COUNCIL OF GOVERNMENTS

EXECUTIVE COMMITTEE MINUTES

May 14, 2009

SLOCOG

Members Present: John Shoals, President
James Patterson, Past President
Bruce Gibson, Past Vice President

Member Absent: Tom O'Malley, Vice President

Staff Present: Ronald De Carli, Executive Director (SLOCOG)
Peter Rodgers, Administration Director (SLOCOG)
Rita Neal, Legal Counsel (SLOCOG/SLORTA)
Aida Nicklin, Executive Secretary (SLOCOG)

1. Call to Order and Roll Call: President John Shoals called the meeting to order at 10:42 a.m. Silent roll call was taken.

2. Public Comments: There were no public comments, no public present.

3. Executive Committee Minutes, March 18, 2009: Past President James Patterson moved to approve the minutes of March 18, 2009 as presented. Past Vice President Bruce Gibson seconded, and the motion carried on a voice vote.

4. Update on Office Building Purchase at 1114 Marsh Street: Mr. Peter Rodgers updated the Executive Committee on the progress of the office building purchase, noting that it is on schedule, the seller related improvements are done, including resurfacing the roof and repaving the lot at their cost. The loan is scheduled to close on Friday, May 15, 2009. At its last meeting, the SLOCOG Board approved \$75K for Tenant Improvements. The current estimated cost of tenant improvements is within that amount. The improvements include some resurfacing at the front entrance of the building to make it more Americans with Disabilities Act (ADA) compliant, plus moving or removing several interior walls, electrical work, etc. Bid documents have been prepared and distributed, and bids are due May 14th. There will be separate bids for partial or complete painting of the interiors and a separate bid will go out for recarpeting.

Past President Patterson inquired about the termination date of the month-to-month lease on the

current SLOCOG office and asked if all spaces in the new building would be occupied or utilized. **Mr. Rodgers** indicated that the office spaces in the new building were planned so that there is room for growth; hence, each office space can accommodate two employees.

President Shoals asked if the new building's plans went out to the contractors association. **Mr. Rodgers** responded affirmative, noting that the association also put a notice on their bulletin.

Following a short discussion about using some of the State Transportation Program (STP) funds for the purchase of the new building and Caltrans' concern that it may not be an eligible use of the STP funds, **Mr. Rodgers** noted that there is plenty of strategies that SLOCOG could pursue (i.e., swap it out with other funding) if needed.

5. SLOCOG June 3, 2009 Draft Agenda: **Mr. Ronald De Carli** reviewed the June agenda, bringing to attention that the meeting date has been changed from June 3rd to June 10th:

A-1 2009 Transportation Improvement Program (TIP) Formal Amendment No. 5 (09-08). This amendment to the 2009 TIP will integrate into the TIP modifications to a number of previously programmed and approved projects, addition of new Transportation Enhancement projects and other TIP related project (including San Miguel 16th Street crossing).

B-1 San Luis Obispo (SLO) Regional Rideshare Program Update. An update of SLO Regional Rideshare Program activities, with a focus on Bike Month will be presented.

C-1 Complete Streets Guidelines to Modify Circulation Elements mandated by AB 1385. Staff will present an overview of AB 1385 and its implications. This bill requires substantive revision of the circulation element of the general plan to plan for a balanced, multimodal transportation system that meets the needs of all users of streets, roads, and highways (including motorists, pedestrians, bicyclists, children, etc.)

Past President Patterson questioned how innovations such as bio-swells fit into this issue. **Mr. De Carli** explained that the State has yet to initiate the guidelines.

President Shoals asked if there would be an opportunity to talk about complete streets and roads as it relate to transit. **Mr. De Carli** responded that it is one of the provisions in the Act.

C-2 Highway 101 Median Barrier Projects. **Mr. De Carli** pointed out that he wanted to take this to the Board early to allow SLOCOG's input on Caltrans' new policy on the design, installation and replacement of median barriers in San Luis Obispo County.

In the brief discussion that occurred, **Past President Patterson** stressed the need to discuss this with Caltrans because the funding for these projects could be better used on other projects. **President Shoals** said the Board needs to discuss this farther at the June meeting to come up with some strategies.

C-3 Triennial Performance Audits – Findings and Recommendations: San Luis Obispo Council of Governments (SLOCOG) and Ride-On Transportation. Nelson\Nygaard, the consultant, will present the findings and recommendations of the state mandated triennial performance audits (for both SLOCOG and Ride-On Transportation). **Mr. De Carli** noted that overall, the audit findings are very good. He asked the Committee if the full audit report should be included in the agenda packet or just the summary. **President Shoals** advised staff to include just the summary and note in the staff report that the full audit findings and recommendations report is available upon request at the SLOCOG office. **The Executive Committee concurred.**

C-4 Joint Policy Committee (JPC) - Sustainable Communities Strategy (SCS) / SB 375/Community 2050. **Mr. De Carli** noted that the Technical Group met last Friday and the JPC will be meeting on

May 18, 2009. The JPC could be providing direction to develop a Preliminary Sustainable Communities Strategy (PSCS) that would become a full SCS. Staff will provide the Board a summary of the major issues and direction discussed at the meeting.

C-5 US 101 / Santa Maria River Bridge Status Report and Funding Options. **Mr. De Carli** brought to attention that staff from Santa Barbara County Association of Governments (SBCAG) were in Washington, D.C. to advocate for more funding for the Santa Maria River Bridge project.

Past Vice President Gibson asked that if this project is ready to go if fully funded. **Mr. De Carli** indicated that this project is ready to go.

A discussion on the technical aspect of the project and the funding issue (relative to this project and Willow Road Interchange) occurred. During the discussion, **Mr. De Carli** noted that SBCAG included this project in their Sales Tax Measure's Expenditure Plan, adding that Caltrans (Sacramento) Director Will Kempton is very supportive of this project. The following comments were given during the discussion:

- Santa Barbara County's US 101 project is built as a six-lane freeway all the way to the Santa Maria River Bridge (which is a substandard four-lane facility).
- The Bridge is interregional and an important connection between the two counties.
- Keep SLOCOG's contribution to this project at a maximum of \$1M to \$2M. Concerns were raised on the competing demands for SLOCOG's limited funding.

The Executive Committee directed staff to make this item as the last agenda item under "C. Transportation Items."

C-6 State Route 46 Corridor System Management Plan (CSMP). **Mr. De Carli** noted that this item might be continued if Caltrans does not provide the full document for SLOCOG staff to review before agenda distribution. SLOCOG staff supports the Plan, noting that it is consistent with approved strategies.

D-1 Population and Employment Forecast Report. The original report was completed in July 2006. An update of that report will be presented to the Board at the June meeting. The SLOCOG Board, at its last meeting, approved a contract with Economics Research and Associates (ERA) to provide updated population and employment forecasts for the region. The draft projections are being reviewed by interagency staff (currently reviewed by Planning Directors). Staff will be recommending that the Board accept the new projections and adopt one of the scenarios (low, medium, and high) as the official forecast for integration into the Regional Transportation Plan (RTP) and modeling assessments.

D-2 AB 811 Energy Efficiency for Cities and Counties. **Mr. De Carli** turned the Committee's attention to the County's Block Grant, seeking Stimulus funding (Executive Committee Agenda page D-2-1, Project Activity Fact Sheet) – San Luis Obispo County Energy Efficiency Program. AB 811 authorizes all cities and counties in California to designate areas within which willing property owners could enter into contractual assessments to finance the installation of distributed renewable generation, as well as energy efficiency improvements, that are permanently fixed to the owner's real property. The County's proposal is to use some of the Economic Stimulus funding to analyze and establish an AB 811 program that encompasses the entire county. The County proposes to use \$180k from the \$2M in *Energy Efficiency and Conservation Program* funding it is designated to receive toward establishing the program. It has been suggested that SLOCOG utilize its Joint Powers Agreement (JPA) as a means to implement the program across jurisdictional lines. SLOCOG staff recommends that SLOCOG's participation be on a "revenue neutral" basis. **Mr. De Carli** requested direction from the Committee on whether SLOCOG should do this separately or collectively with the County and member jurisdictions. Perhaps SLOCOG should put this together and member jurisdictions can participate and set up their programs. He said, "We need to know who

wants to do what." Another issue is which jurisdiction has the personnel/staffing to do the work. The SLOCOG Board needs to determine SLOCOG's role in the implementation of AB 811.

Following a short discussion, **Past Vice President Gibson** suggested putting this item at the end of the "D" items (making it as Agenda Item D-3). **The Committee agreed.**

D-3 FY 2009/2010 Overall Work Program (OWP) and Budget Amendment No. 1. Staff will present an updated project description, schedule, work tasks and budget for several work items in the OWP. The amendment will focus on an updated description of the Community 2050, Regional Transportation Plan and SB 375 Scope of Work for the next fiscal year.

E. Consent Agenda: **Mr. De Carli** pointed out that Consent Agenda Item *E-5, Status on Pilot Projects: Job Access and Reverse Commute (JARC) and New Freedom (NF)* will be pulled from the June agenda. It will be replaced by another item – "Proposed 2010 Federal Transportation Reauthorization 'Priority' Projects." This is in response to Congresswoman Capps and Congressman McCarthy's request for a list of priority projects for funding considered as "earmarks." Staff will provide the Board a list of projects.

6. Late Breaking News: No late breaking news. **Mr. De Carli** pointed out to the Committee that Caltrans is planning to present an update on the California Transportation Plan. Staff is waiting for Caltrans to provide the document. This item may be continued if staff is not given enough time to review the document.

7. Executive Committee Member Comments and Adjournment: There being no further comments, **President Shoals** adjourned the meeting at 11:30 a.m.

Minutes prepared by Aida Nicklin

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**SAN LUIS OBISPO COUNCIL OF GOVERNMENTS
WEDNESDAY, JULY 15, 2009
San Luis Obispo Board of Supervisors' Chamber
COUNTY GOVERNMENT CENTER
1055 Monterey Street, San Luis Obispo, California 93401
SLOCOG starts at 8:30 a.m.**

The AGENDA is available/posted at: <http://www.slocog.org>

President: John Shoals

Vice President: Tom O' Malley

Board Members:

Frank Mecham (First District - SLO County)
Bruce Gibson (Second District - SLO County)
Adam Hill (Third District - SLO County)
Katcho Achadjian (Fourth District - SLO County)
James Patterson (Fifth District - SLO County)
Tony Ferrara (Arroyo Grande)

Tom O'Malley (Atascadero)
John Shoals (Grover Beach)
Janice Peters (Morro Bay)
Fred Strong (Paso Robles)
Mary Ann Reiss (Pismo Beach)
Jan Howell Marx (San Luis Obispo)

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CALL TO ORDER AND ROLL CALL

PUBLIC COMMENTS: Any member of the public may address the Council for a period not to exceed three minutes on any item of interest not on the agenda within the jurisdiction of the Council. The Council will listen to all communication, but in compliance with the Brown Act, will not take any action on items that are not on the agenda.

EXECUTIVE DIRECTOR'S REPORT

CALTRANS DISTRICT 5 DIRECTOR REPORT

A. REGIONAL RIDESHARE PROGRAM

A-1 San Luis Obispo (SLO) Regional Rideshare Program Update & Rideshare Matching Software Upgrade – Scope of Work (**ACTION ITEM – VOICE VOTE – APPROVE SCOPE OF WORK**). Morgen Marshall

B. TRANSPORTATION ITEMS

- B-1** Highway 101 Proposed Median Barrier Projects (**ACTION ITEM – VOICE VOTE – REVIEW AND PROVIDE POLICY DIRECTION**). Geiska Baker Velasquez / Steve Price
- B-2** Ride-On Transportation Presentation (**INFORMATION ITEM – RECEIVE**). Mark Shaffer (Ride-On Transportation Director)
- B-3** 2035 Caltrans California Transportation Plan (CTP) Strategies (**ACTION ITEM – VOICE VOTE – APPROVE COMMENTS**).
- B-4** 2010 Project Programming Update and Schedule (**INFORMATION ITEM – RECEIVE**). Richard Murphy

C. AREA WIDE AND AGENCY ISSUE

- C-1** AB 811 – Options and Recommendations (**ACTION ITEM – VOICE VOTE – _____**). Steve Devencenzi

D. CONSENT AGENDA (INFORMATION AND ACTION ITEMS – VOICE VOTE): The following items are considered routine and non-controversial by staff and will be approved by one motion if no member of the COG or public wishes an item be removed. If discussion is desired by anyone, the item will be removed from the consent agenda and will be considered separately. Questions of clarification may be made by COG Board members without removal from the Consent Agenda. The recommendations for each item are noted in parenthesis.

- D-1** SLOCOG Minutes – June 10, 2009 (**APPROVE**); Executive Committee Minutes – June 18, 2009 (**INFORMATION**); Citizens’ Transportation Advisory Committee (CTAC) Minutes, Technical Transportation Advisory Committee (TTAC) Minutes, and Social Services Transportation Advisory Council (SSTAC) Minutes – June 24, 2009 (**INFORMATION**).
- D-2** 2009/10 and 2010-11 Triennial Performance Audits Scope-of-Work (**APPROVE AND AUTHORIZE RELEASE OF REQUEST FOR PROPOSALS**). Eliane Guillot
- D-3** Correspondence and News Articles (**INFORMATION – RECEIVE AND FILE**). Ronald De Carli

E. BOARD MEMBER COMMENTS

F. ADJOURNMENT

Next SLOCOG meeting: September 2, 2009 (SLOCOG tentative)
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